

**THE MINUTES OF A REGULAR MEETING OF COUNCIL
FOR THE VILLAGE OF EARL GREY, HELD IN THE MUNICIPAL OFFICE,
AT EARL GREY ON WEDNESDAY DECEMBER 13, 2017**

Present: Mayor Debbie Hupka-Butz, councillors Brad Bougher, Cameron Fischer, Peter Gallo, Mitchell Nixon and administrator Courtney Wiers.

Call to Order

A quorum being present, mayor Debbie Hupka-Butz called the meeting to order at 6:27 p.m.

Minutes

2017-210 Mitchell Nixon – That the minutes of the regular meeting of council for the Village of Earl Grey held on Wednesday, November 15th, 2017 be approved as circulated.

CARRIED

Financial Report

2017-211 Cameron Fischer – That the administrator’s statement of cash receipts, payments and balances for the period ending November 30th, 2017 be accepted as presented.

CARRIED

Accounts for Payment

2017-212 Brad Bougher – That the following list of accounts be approved for payment:

5523 – Owen Krupp – November pay less deductions	2,198.99
5524 – M.E.P.P. – November remittance	709.86
5525 – Receiver General – November remittance	929.68
5526 – Prairie Valley School Division – November remittance	2,218.13
5527 – Minister of Finance – Justice – 2017 RCMP policing levy	10,748.84
5528 – Bullee Consulting – Lagoon engineering services	10,056.10
5529 – Aon Reed Stenhouse Inc. – SUMAssure – 2018 Insurance premium	17,548.00
5530 – Last Mountain Regional Landfill – Jul. & Aug. Loraas tipping fees	3,704.46
5531 – Commissionaires – Inspection hours	102.90
5532 – Minister of Finance – Health – Water lab testing	46.00
5533 – Minister of Finance – Revenue – PST	1.40
5534 – Star News Publishing – Advertising	163.80
5535 – S.U.M.A. – Advertising & monthly remittance	439.37
5536 – Sask Tel Mobility – Cell phone charges	68.34
5537 – Loraas Disposal – Sep. – Nov. garbage & recycling	9,752.28
5538- ClearTech Industries – Chemical for water	618.56
5539 – RM of Longlaketon – Administration agreement & custom street sanding	19,951.03
5540 – Earl Grey Mizpah – Cemetery plot fees	750.00
5541 – Earl Grey Community Hall – Community Christmas social tickets	250.00
5542 – Blair Herman – Board of Revision indemnity	100.00
5543 – Janice Ritter – Board of Revision indemnity	100.00
5544 – Stephen Brewster – Board of Revision indemnity	100.00
5545 – Corley Ollinger – Emergency Management training	100.00
5546 – Petty Cash c/o Courtney Wiers – Water testing postage	31.40
5547 – CUETS Financial – Website license & interest charges	24.36
5548 – Mikey’s Awards and Promotions – Volunteer plaque	53.23
5549 – CIG Displays – Christmas light bulbs	101.57
5550 – Mikes Home Centre – Supplies	3.10
5551 – McDougall Repair – Equipment repairs	105.45
5552 – Wolseley Waterworks Group – Lift station repair parts	932.40
5553 – Sherwood Gas – Southey – Fuel	65.74

Preauthorized Payments

SaskPower – Street Lights	593.68
- Shop	95.61
- Water Treatment Plant	446.61
SaskEnergy – Water Treatment Plant	98.95
- Shop	94.48
SaskTel – Office	65.74

CARRIED

Corey Anderson, village foreman met with council at 7:01 p.m. to discuss the following:

- work cell phone;
- water treatment plant;
- sewage lift station; and
- shop maintenance.

Mr. Anderson left the meeting at 7:18 p.m.

Telephone

2017-213 Cameron Fischer – That we have a telephone landline installed at the village shop at 119 Young Street.
CARRIED

SUMA

2017-214 Mitchell Nixon – That we renew our membership with SUMA and pay our 2018 membership fee of \$676.11 + GST.
CARRIED

FCM Asset Management Grant

2017-215 Cameron Fischer – Be it resolved that council directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for an Asset Management Strategy. Be it further resolved that the Village of Earl Grey commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:

- Asset Management Policy;
- asset inventory, condition analysis, and asset register;
- level of service evaluation including Risk Assessment; and
- Asset Management Plan.

Be it further resolved that the Village of Earl Grey commits \$5,400.00 from its budget toward the costs of this initiative.

CARRIED

Associated Engineering

2017-216 Debbie Hupka-Butz – That upon approval of our FCM Municipalities' Municipal Asset Management Program application we accept the proposal from Associated Engineering of Regina to develop an Asset Management Plan for the Village of Earl Grey at their quoted price of \$27,000.00

CARRIED

Owen Krupp

2017-217 Mitchell Nixon – That effective December 1st, 2017 Owen Krupp be paid \$25.00 per hour.

CARRIED

Correspondence

2017-218 Peter Gallo – That the following list of correspondence has been dealt with and may now be suitably responded to and/or filed with the records of the municipality:

- | | |
|------------------------------------|--|
| - Ministry of Health | Re: Nov. 20 th & Dec. 4 th Coliforms |
| - SUMA | Re: Urban Updates, President's Update & 2018 Membership |
| - Saskatchewan in motion | Re: 2018 Go Out & Play Challenge |
| - Ministry of Government Relations | Re: Gas Tax Fund |
| - Waterfront Fluid Services | Re: Services |
| - UMAAS | Re: Salary Guidelines |
| - Associated Engineering | Re: Asset Management Proposal |
| - Water Security Agency | Re: Waterworks Compliance Inspection Report |
| - Christine Irwin | Re: Dogs Running at Large |
| - Owen Krupp | Re: Wage |

CARRIED

Board and Committee Reports

2017-219 Peter Gallo – That the following board and committee reports be accepted as presented:

- | | |
|--|---|
| - Southey/Strasbourg RCMP | Re: Crime Stoppers |
| - Earl Grey Community Park Board | Re: Men's C Provincial Ball Tournament |
| - Earl Grey Skating & Curling Club | Re: Permits |
| - Water & Sewer Committee | Re: Maintenance at Lift Station |
| - Street & Sidewalk Committee | Re: Christmas Lights |
| - Maintenance Personnel Committee | Re: Foreman Interview |
| - Earl Grey Housing Authority | Re: Annual Meeting |
| - Strasbourg & District Health Centre | Re: Christmas Party |
| - East Central Transportation Planning Committee | Re: Highway No. 22 Update & 2017 Report |
| - Lagoon Expansion Project | Re: Construction Update |

CARRIED

Village Foreman

2017-220 Cameron Fischer – That we ratify the hiring of Corey Anderson of Craven as our full-time village foreman and that he be paid \$25.00 per hour plus coverage under the SUMA group benefits program and further that he serve a three month probationary period.

CARRIED

Logo & Tagline

2017-221 Cameron Fischer – That we extend the deadline for submissions to the logo and tagline competition until March 1st, 2018.
CARRIED

2018 Interim Budget

2017-222 Peter Gallo – That the 2018 interim budget be adopted, as attached to and forming a part of these minutes, and be signed by the mayor and the administrator.
CARRIED

Animal Control Bylaw

2017-223 Mitchell Nixon – That Bylaw 8-2017, being a bylaw to amend the animal control bylaw, be introduced and read a first time.
CARRIED

2017-224 Peter Gallo – That Bylaw 8-2017 be read a second time.
CARRIED

2017-225 Brad Bougher – That Bylaw 8-2017 be given three consecutive readings at this meeting.
CARRIED UNANIMOUSLY

2017-226 Cameron Fischer – That Bylaw 8-2017, being a bylaw to amend the animal control bylaw, be read a third time and signed, sealed and adopted by the mayor and the administrator.
CARRIED

Administration Salaries

2017-227 Cameron Fischer – That we send a representative to the R.M. of Longlaketon No. 219 council meeting on January 9th in order to provide input on administration salaries for 2018.
CARRIED

Foreman Spending

2017-228 Mitchell Nixon – That we authorize foreman, Corey Anderson to spend up to a maximum of \$1,000.00 without requiring council approval.
CARRIED

Payment of Accounts

2017-229 Debbie Hupka-Butz – That the mayor and the administrator be instructed to pay all outstanding accounts that are not questionable at December 31st, 2017.
CARRIED

Mastercard

2017-230 Cameron Fischer – That we authorize administrator Courtney Wiers to have signing authority for our municipal mastercard and both her and assistant Maureen Herman-Wilde be listed as our contact persons for the account.
CARRIED

Adjourn

2017-231 Cameron Fischer – That this meeting adjourn. (9:44 p.m.)
CARRIED

Mayor

Administrator