

**THE MINUTES OF A REGULAR MEETING OF COUNCIL  
FOR THE VILLAGE OF EARL GREY, HELD IN THE MUNICIPAL OFFICE,  
AT EARL GREY ON WEDNESDAY NOVEMBER 15, 2017**

**Present: Mayor Debbie Hupka-Butz, councillors Brad Bougher, Cameron Fischer, Peter Gallo, Mitchell Nixon and administrator Courtney Wiers.**

Mayor Debbie Hupka-Butz and councillors Brad Bougher, Cameron Fischer, Peter Gallo and Mitchell Nixon subscribed to their Oath of Office as required by *The Municipalities Act*.

**Call to Order**

A quorum being present, mayor Debbie Hupka-Butz called the meeting to order at 6:28 p.m.

**Minutes**

2017-193 Mitchell Nixon – That the minutes of the regular meeting of council for the Village of Earl Grey held on Tuesday, October 3<sup>rd</sup>, 2017 be approved as circulated.

CARRIED

**Minutes**

2017-194 Mitchell Nixon – That the minutes of the special meeting of council for the Village of Earl Grey held on Tuesday, October 31<sup>st</sup>, 2017 be approved as circulated.

CARRIED

**Financial Report**

2017-195 Cameron Fischer – That the administrator’s statement of cash receipts, payments and balances for the period ending October 31<sup>st</sup>, 2017 be accepted as presented.

CARRIED

**Accounts for Payment**

2017-196 Brad Bougher – That the following list of accounts be approved for payment:

5489 – Evan Mohr – October pay advance	1,140.00
5490 – Silton General Store – Gallo fundraiser donation	100.00
5491 – Owen Krupp – October pay less deductions	845.37
5492 – Evan Mohr – October pay less deductions	1,503.24
5493 – M.E.P.P. – October remittance	761.74
5494 – Receiver General – October remittance	1,129.29
5495 – Prairie Valley School Division – October remittance	922.81
5496 – Evan Mohr – Final pay	1,674.35
5497 – Minister of Finance (Health) – Water lab testing fees	69.00
5498 – Minister of Finance (Revenue) – PST	7.20
5499 – S.U.M.A. – October remittance & webinar training	329.12
5500 – Clear Tech Industries – Chemical for water	283.69
5501 – Lyle Herman – Custom work	666.00
5502 – Courtney Wiers – Gift for Evan Mohr	111.55
5503 – Corey Anderson – Custom hauling	399.00
5504 – Evan Mohr – Tax adjustment	402.61
5505 – 101226989 Saskatchewan Ltd. – Tax adjustment & appeal refund	1,894.99
5506 – Kelly Johnston and Fe Balderian – Tax adjustment & appeal refund	142.05
5507 – Rudy and Leila Mohr – Appeal refund	40.00
5508 – RM of Longlaketon – E-transfer corrections	1,571.24
5509 – SGI – Vehicle registration	598.00
5510 – Cancel	
5511 – Canada Post – Postage	178.50
5512 – Sask Tel Mobility – Cell phone charges	130.84
5513 – Information Services Corp. – Land title fees	454.50
5514 – Commissionaires – Inspection hours	205.80
5515 – Star News Publishing – Advertising for maintenance person	136.50
5516 – Earl Grey Veterinary Services – Pound fees	26.25
5517 – Petty Cash c/o Courtney Wiers – Postage & Legion donation	94.90
5518 – Village of Bulyea – Emergency training	60.00
5519 – CUETS Financial – Website license, flags, door hangers, truck wash & supplies	341.19
5520 – Sherwood Co-op Southey – Fuel & shop supplies	580.20
5521 – O.K. Tire Southey – Tire repairs	471.58
5522 – Wolseley Waterworks – Hydrant supplies & cemetery well supplies	1,048.53

**Preauthorized Payments**

SaskPower - Street Lights	593.68
- Shop	82.72
- Water Treatment Plant	250.30
- Lift Station	331.11

SaskEnergy - Water Treatment Plant (Sept)	41.19
- Water Treatment Plant (Oct)	50.32
- Water Treatment Plant (Nov)	57.18
- Shop (Sept)	5.99
- Shop (Oct)	41.95
- Shop (Nov)	54.89
SaskTel - Office (Sept)	66.49
- Office (Oct)	66.02
- Office (Nov)	65.70

CARRIED

#### **Becker Sewer Line Service**

2017-197 Cameron Fischer – That in the spring of 2018 we replace the sewer line and water line from Main Street to the curb box at 415 Qu'Appelle Avenue and that the cost to replace from the curb box to the residence will be borne by the property owner. Further that we send a response letter to Wade Becker advising him that he should flush the line by filling his bath tub and draining it once every week.

CARRIED

#### **Correspondence**

2017-198 Peter Gallo – That the following list of correspondence has been dealt with and may now be suitably responded to and/or filed with the records of the municipality:

- Ministry of Health	Re: Oct. 10 <sup>th</sup> & 23 <sup>rd</sup> & Nov. 7 <sup>th</sup> Coliforms & Oct. 20 <sup>th</sup> Wastewater Results
- SUMA	Re: Urban Updates, General Member Communication & 2018 Convention
- ACME Environmental Services Inc.	Re: Services
- Water Security Agency	Re: Permit for Construction
- Commissionaires	Re: Oct. 25 <sup>th</sup> Report
- RCMP	Re: Community Policing Report
- Christine Irwin	Re: Dog Complaint
- TAXervice	Re: Services
- Wade Becker	Re: Sewer Line Service

CARRIED

#### **Board and Committee Reports**

2017-199 Cameron Fischer – That the following board and committee reports be accepted as presented:

- Water & Sewer Committee	Re: Follow-up from Evan
- Living Sky Regional Emergency Measures Organization	Re: Basic Emergency Management Training
- Earl Grey Community Hall Board	Re: Sign & Christmas Social
- Earl Grey Skating & Curling Club	Re: Rink boards, fundraiser & curling
- Strasbourg & District Health Centre	Re: Authority boundaries & Christmas party

CARRIED

#### **Community Involvement Recognition Award**

2017-200 Debbie Hupka-Butz – That we purchase a plaque, valued at \$50.00, for the nominee awarded the Community Involvement Recognition Award.

CARRIED

#### **Official Community Plan, Zoning Bylaw & Mapping Tender**

2017-201 Brad Bougher – That we hire Associated Engineering Ltd. of Saskatoon at their quoted price of \$30,175.00 to develop an Official Community Plan, Zoning Bylaw and provide the associated mapping. Further that the project commence in the beginning of 2018.

CARRIED

Council reviewed the 2017-2020 Strategic Plan and revised as necessary.

#### **Public Tender – Tax Title Property – Lots 11 & 12, Block 2, Plan FX3222**

2017-202 Debbie Hupka-Butz – That the Village of Earl Grey offer for public tender, the tax title property, lots and improvements situated on Lots 11 and 12, Block 2, Plan FX3222 in the Village of Earl Grey, with sealed tenders being received in the village office by 4:30 p.m. on Sunday, December 31<sup>st</sup>, 2017. Council reserves the right to accept and/or reject any or all tenders received.

CARRIED

#### **Sale of Lot**

2017-203 Mitchell Nixon – That we do not accept John Becker's proposal for Lot 5, Block 8, Plan E2774 of \$7,500.00 as the sale price for the lot is \$10,000.00. Further that we write a response letter stating that if the lot is purchased then residential development must commence within one year of the purchase date of the lot.

CARRIED

**Regular Council Meeting Date**

2017-204 Mitchell Nixon – That the regular meetings of council for the Village of Earl Grey be held on the second Wednesday of each month in the municipal office located at 212 Main Street in Earl Grey commencing at 6:30 p.m.

CARRIED

**Deputy Mayor**

2017-205 Debbie Hupka-Butz – That Cameron Fischer be appointed as Deputy Mayor of the Village of Earl Grey, to act in the Mayor’s absence.

CARRIED

**Earl Grey Credit Union - Signing Authorities**

2017-206 Mitchell Nixon – That the Earl Grey Credit Union Ltd, (hereinafter called the “Credit Union”) be and is hereby appointed to provide financial services to the Village of Earl Grey (hereinafter called the “village”). That the administrator, along with the mayor or the deputy mayor be the persons who are hereby authorized for and on behalf of the village to:

Execute and deliver a Financial Services Agreement to the Credit Union; Execute any and all other documents that may be required by the Credit Union in connection with the provisions of the financial services and opening of accounts.

That the administrator, along with the mayor or deputy mayor be the persons who are designated in writing and are hereby authorized on behalf of the village to:

Make application to borrow money from the Credit Union upon the credit of the village and execute all documents required by the Credit Union in connection with any loan granted to the village; Mortgage, pledge or give security upon the property of the village in connection with any loan or other liability or obligation of the village to the Credit Union; Generally exercise all rights, powers and authorities which the directors may exercise under the village’s constating documents; Withdraw from the Credit Union any securities or properties held by the Credit Union for safekeeping and give receipts therefore.

The Credit Union is authorized and directed to pay all instruments bearing such signatures by means of facsimile, rubber stamp, lithograph or impressed thereon by mechanical means. That this resolution be communicated to the Credit Union and remain in force until an amending resolution has been passed by the village and a copy thereof, properly certified, has been delivered to the Credit Union.

CARRIED

**Appointments**

2017-207 Cameron Fischer – That the following elected officials be appointed to the various boards and committees below:

Parkland Regional Library	Cameron Fischer
Earl Grey Library Board	Cameron Fischer
Earl Grey Cemetery & Mispah Liason	Brad Bougher
Last Mountain Pioneer Home Foundation	Cameron Fischer
Strasbourg & District Health Centre	Cameron Fischer
Southey/Strasbourg RCMP	Debbie Hupka-Butz
Earl Grey Longlaketon Fire Protection Board	Debbie Hupka-Butz Cameron Fischer
Living Sky Regional Emergency Measures Organization	Debbie Hupka-Butz
Earl Grey Skating & Curling Club	Peter Gallo
Earl Grey Community Park Board	Peter Gallo
East Central Transportation Planning Committee	Cameron Fischer
Earl Grey Longlaketon Administration Committee	Brad Bougher Cameron Fischer Mitchell Nixon
Earl Grey Community Hall Board	Mitchell Nixon
Earl Grey Heritage Committee Chairperson	Brad Bougher
Earl Grey Recreation Board	Peter Gallo
Earl Grey Housing Authority- Municipal Rep	Debbie Hupka-Butz
EMO Coordinator	Leslie Scherle Corley Ollinger
Inter-Municipal Advisory Committee	Debbie Hupka-Butz Cameron Fischer

CARRIED

**Public Works Committees**

2017-208 Debbie Hupka-Butz - That the following elected officials be appointed as committee members to the following public works committees:

Water & Sewer Committee	Brad Bougher Peter Gallo Mitchel Nixon
Street & Sidewalk Committee	Mitchell Nixon Cameron Fischer

Drainage & Snow Removal Committee

Peter Gallo  
Brad Bougher  
Mitchell Nixon  
Debbie Hupka-Butz

Building Permits Committee

Cameron Fischer  
Brad Bougher

Machinery Committee

Mitchell Nixon  
Debbie Hupka-Butz

Maintenance Personnel Committee

Brad Bougher  
Cameron Fischer

Animal Control Committee

Debbie Hupka-Butz  
Mitchell Nixon

CARRIED

**Adjourn**

2017-209 Mitchell Nixon - That this meeting adjourn. (9:46 p.m.)

CARRIED

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Mayor

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Administrator