

**THE MINUTES OF A REGULAR MEETING OF COUNCIL  
FOR THE VILLAGE OF EARL GREY, HELD IN THE MUNICIPAL OFFICE,  
AT EARL GREY ON TUESDAY OCTOBER 3, 2017**

**Present:** Mayor Debbie Hupka-Butz, councillors Cameron Fischer, Peter Gallo, Mitchell Nixon and administrator Courtney Wiers.

**Absent:** Councillor Brad Bougher

**Call to Order**

A quorum being present, mayor Debbie Hupka-Butz called the meeting to order at 6:55 p.m.

**Minutes**

2017-172 Peter Gallo - That the minutes of the regular meeting of council for the Village of Earl Grey held on Tuesday, September 5<sup>th</sup>, 2017 be approved as read.

CARRIED

**Financial Report**

2017-173 Mitchell Nixon - That the administrator's statement of cash receipts, payments and balances for the period ending September 30<sup>th</sup>, 2017 be accepted as presented.

CARRIED

**Cheque Removal**

2017-174 Cameron Fischer - That we do not pay cheque 5488 in the amount of \$691.48 to Cary's Trenching as the work should be invoiced directly to the resident.

CARRIED

**Accounts for Payment**

2017-175 Peter Gallo - That the following list of accounts be approved for payment:

5463 - Evan Mohr - September pay advance	1,025.00
5464 - Owen Krupp - September pay less deductions	1,165.42
5465 - Evan Mohr - September pay less deductions	1,618.24
5466 - M.E.P.P. - September remittance	826.92
5467 - Receiver General - September remittance	1,206.78
5468 - Prairie Valley School Division - September remittance	3,938.05
5469 - Bullée Consulting Ltd. - Engineering contracted services	26,709.56
5470 - Commissionaires - Inspection hours	205.80
5471 - Clear Tech Industries - Chemical for water	283.69
5472 - Minister of Finance - Sask Health - Water lab testing fee	46.00
5473 - S.U.M.A. - September remittance	281.87
5474 - Parkland Regional Library - Final 2017 levy	1,469.85
5475 - Sask Workers Comp Board - August remittance	894.28
5476 - Professional Building Inspections - Building inspections	425.25
5477 - Earl Grey Longlaketon Fire Protection - Final 2017 allocation	3,500.00
5478 - Loraas Disposal Services - Recycling fees	225.11
5479 - Petty Cash c/o Courtney Wiers - Postage	56.70
5480 - CUETS Financial - Website license, truck wash & rock	565.94
5481 - Bank of Montreal - Overpayment of taxes	1,402.27
5482 - Village of Earl Grey a/c Mila Ronquillo - Water security deposit applied to utility bill	250.00
5483 - Village of Earl Grey a/c Kurtis Becker - Water security deposit applied to utility bill	45.00
5484 - Earl Grey Veterinary Services - Pound fees (dog running at large)	73.50
5485 - Mikes Home Centre - Tool	16.64
5486 - South Country Equipment - Repairs & fuel	210.59
5487 - Sherwood Gas @ Southey - Fuel	138.54
5488 - Removed	

**Preauthorized Payments**

SaskPower - Street Lights	593.68
- Shop	106.67
- Water Treatment Plant	327.83
- Lift Station	396.63

CARRIED

**Annual Christmas Supper for Village Council and Employees**

2017-176 Debbie Hupka-Butz - That the Village of Earl Grey hold its annual Christmas supper for council and current employees on Saturday, December 9<sup>th</sup>, 2017 in conjunction with the community Christmas party to be held at the Earl Grey Community Hall.

CARRIED

### **Gallo Fundraiser**

2017-177 Mitchell Nixon – That we purchase an item worth \$100 to contribute to the Peter Gallo Fundraiser as a silent auction item.

CARRIED

### **Correspondence**

2017-178 Cameron Fischer – That the following list of correspondence has been dealt with and may now be suitably responded to and/or filed with the records of the municipality:

- |  |  |
|--|--|
| - Ministry of Health                   | Re: Aug. 28 <sup>th</sup> , Sep. 11 <sup>th</sup> & 25 <sup>th</sup> Coliforms |
| - SUMA                                 | Re: Urban Updates, Workshop & President's Update                               |
| - Marlene Latreille                    | Re: Noise Complaint  |
| - Water Security Agency                | Re: Environmental Project Officer  |
| - Emergency Management and Fire Safety | Re: S.A.F.E  |
| - Saskatchewan Housing Corporation     | Re: Nominating Committee   |
| - Village of Craven                    | Re: Fire Fees  |
| - Commissionaires                      | Re: Aug. 30 <sup>th</sup> , Sep. 12 <sup>th</sup> & 27 <sup>th</sup> Reports   |
| - Faith Mohr                           | Re: Gallo Fundraiser   |
| - Earl Grey Community Hall             | Re: Community Christmas Social   |
| - Amanda Hagley                        | Re: Animal Licensing   |

CARRIED

Evan Mohr, village maintenance man, attended the meeting at 7:22 p.m.

Kevin Traves with Bullée Consulting Ltd. met with council at 7:22 p.m. to provide the following to council:

- lagoon expansion project update;
- updated engineer plans for the project;
- options for upgrading the lift station; and
- tender package to be submitted to contractors.

Mr. Traves left the meeting at 8:44 p.m.

Mr. Mohr discussed the following with council:

- truck maintenance;
- culverts;
- safety supplies for the lift station;
- placing gravel on the access road to the burn site;
- trapping at the lagoon; and
- landscaping around the Pioneer elevator at the north end of Main Street.

Mr. Mohr left the meeting at 9:13 p.m.

### **Board and Committee Reports**

2017-179 Mitchell Nixon – That the following board and committee reports be accepted as presented:

- |                              |                 |
|------------------------------|-----------------|
| - Last Mountain Pioneer Home | Re: Sale of Bus |
|------------------------------|-----------------|

CARRIED

### **124 Young Street Property**

2017-180 Cameron Fischer – That the administrator be authorized to take title for the following properties:

Lot 13, Block 3, Plan E2774

Lot 33, Block 3, Plan 101372925

CARRIED

### **Official Community Plan, Zoning Bylaw & Mapping Tender**

2017-181 Debbie Hupka-Butz – That we invite Water Wolf, Keith Folkerson, Crosby Hanna and SARM and also post on Sask Tenders to tender to develop an Official Community Plan, Zoning Bylaw and Mapping for the Village of Earl Grey. Further that tenders must be submitted by 4:30 p.m. on Tuesday, November 14<sup>th</sup>, 2017.

CARRIED

### **Signs**

2017-182 Debbie Hupka-Butz – That the Earl Grey Community Hall reimburse the Village of Earl Grey for one-half of the cost to design, supply and install two new signs up to a maximum of \$1,000.00

CARRIED

### **Performance Evaluations**

2017-183 Cameron Fischer – That we conduct performance evaluations on the administrator and village maintenance man in November of each year and further that the mayor collect the anonymous reviews and compile the information to be discussed with the employee in January of the following year.

CARRIED

**Tax Cancellation**

2017-184 Debbie Hupka-Butz - That due to the consolidation of Evan Mohr's lots that we cancel the following taxes:

Lot 10, Block 7, Plan E2774, \$426.80 (\$394.52 municipal and \$23.67 school)

CARRIED

**Building Permits**

2017-185 Mitchell Nixon - That we approve the following building permits:

- Stacey Wolfe to construct a 216 square foot deck and a 192 square foot deck on her existing house on Lots 8 & 9, Block 2, Plan FX3222; and

- Cheryl Basey to construct a 200 square foot coverall building on Lots 7 & 8, Block 2, Plan E2774.

CARRIED

**November Meeting**

2017-186 Mitchell Nixon - That our November council meeting be held on Wednesday, November 15<sup>th</sup>, 2017 starting at 7:00 p.m. at the municipal office in Earl Grey.

CARRIED

**Adjourn**

2017-187 Mitchell Nixon - That this meeting adjourn. (10:06 p.m.)

CARRIED

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Mayor

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Administrator