

**THE MINUTES OF A REGULAR MEETING OF COUNCIL  
FOR THE VILLAGE OF EARL GREY, HELD IN THE MUNICIPAL OFFICE,  
AT EARL GREY ON WEDNESDAY, JANUARY 9, 2019**

**Present: Mayor Debbie Hupka-Butz, councillors Brad Bougher, Mitchell Nixon, Kevin Tallentire and administrator Courtney Huber.**

**Absent: Councillor Peter Gallo**

**Call to Order**

A quorum being present, mayor Debbie Hupka-Butz called the meeting to order at 6:27 p.m.

**Minutes**

2019-01 Mitchell Nixon – That the minutes of the regular meeting of council for the Village of Earl Grey held on Wednesday, December 12<sup>th</sup>, 2018 be approved as circulated.

CARRIED

**Financial Report**

2019-02 Brad Bougher – That the administrator’s statement of cash receipts, payments and balances for the period ending December 31<sup>st</sup>, 2018 be accepted as presented.

CARRIED

**Accounts for Payment**

2019-03 Mitchell Nixon – That the following list of accounts be approved for payment:

5957	Corey Anderson – December Pay Less Deductions	1242.06
5958	S.U.M.A. – Convention Presidents Banquet	189.00
5959	Owen Krupp – December Pay Less Deductions	1,440.90
5960	MEPP – December Remittance	873.00
5961	Receiver General – December Remittance	978.18
5962	Ministry of Finance – Education Tax – December Remittance	4,204.68
5963	Brad Bougher – July to December Council Indemnity	1,100.00
5964	Deb Hupka-Buz – July to December Mayor Indemnity	640.00
5965	Kevin Tallentire – July to December Council Indemnity	610.00
5966	Mitchell Nixon – July to December Council Indemnity	680.00
5967	Peter Gallo – July to December Council Indemnity	800.00
5968	Acti-Zyme Products – Sewage Treatment	1,947.50
5969	Bullee Consulting Ltd. – Engineering Services	12,376.09
5970	Bulyea Co-op Agro Center – Supplies	186.70
5971	Canadian Public Safety Operations Org. – 2019 Dispatching Services	307.50
5972	Canada Post – Stamps	892.50
5973	Castle Group - Mike's Home Center – Shop Supplies	26.47
5974	CUETS Financial – Councillor Service Gift	113.90
5975	David Schmidt – Contracted Services	130.00
5976	Earl Grey Community Hall – 2019 Library Rent	500.00
5977	Les Scherle – EMO Supplies	133.05
5978	Loraas Disposal – Garbage & Recycling Fees	3,060.36
5979	Municipal Utilities – Hydrant Repairs	1,371.25
5980	Parkland Regional Library – ½ 2019 Library Levy	1,623.60
5981	Petty Cash – c/o Courtney Wiers – Postage	34.25
5982	RM of Longlaketon - EMO Supplies, Admin Agreement, Software & Fuel	29,219.86
5983	Saskatchewan Health Authority – Water Testing Fees	46.00
5984	SaskTel – Lift Station	61.96
5985	Shermco Industries – Line Locate Services	105.00
5986	South Country Equipment – Shop Supplies	41.79
5987	S.U.M.A.- January Remittance, Webinar & 2019 Membership Fee	1,182.65
5988	Suncorp Valuations – Annual Revision	1,346.63
5989	UMAAS – 2019 Membership	170.00
5990	Vern's Pump House Ltd. – WTP Pump Repair	631.59
5991	Village of Bulyea – Workshop Mileage	77.00

**Preauthorized Payments:**

PAD	SaskPower – Street Lights	610.78
PAD	SaskPower – WTP	323.55
PAD	SaskPower – Lift Station	203.29
PAD	SaskPower – Shop	66.70
PAD	SaskEnergy – WTP	159.61
PAD	SaskEnergy – Shop	141.78
PAD	SaskTel – Shop	59.59
PAD	SaskTel – Office	71.08

CARRIED

### **Federation of Canadian Municipalities**

2019-04 Kevin Tallentire – That we renew our membership with FCM and pay our 2019 membership fee of \$97.49 plus GST.

CARRIED

### **East Central Transportation Planning Committee**

2019-05 Debbie Hupka-Butz – That we renew our membership with the ECTPC and pay our 2019 membership fee of \$59.00.

CARRIED

### **Correspondence**

2019-06 Brad Bougher – That the following list of correspondence has been dealt with and may now be suitably responded to and/or filed with the records of the municipality:

- |                                 |  |
|---------------------------------|--|
| - Ministry of Health            | Re: December 11 <sup>th</sup> , 24 <sup>th</sup> & Jan 2 <sup>nd</sup> Coliforms |
| - SUMA                          | Re: Urban Update   |
| - FCM                           | Re: 2019 Membership  |
| - Sask Public Works Association | Re: 2019 Annual Conference   |
| - Hudson Bay Route Association  | Re: 2019 Membership  |
| - ECTPC                         | Re: 2019 Membership  |

CARRIED

Corey Anderson, village maintenance man, met with council at 7:12 p.m. to update council on the following matters:

- water hydrant repairs;
- pump repairs; and
- snow removal.

Mr. Anderson left the meeting at 7:29 p.m.

### **Board and Committee Reports**

2019-07 Kevin Tallentire – That the following board and committee reports be accepted as presented:

- |                                       |  |
|---------------------------------------|--|
| - Earl Grey Community Hall Board      | Re: Christmas Social, Craft Sale & Renovations |
| - Strasbourg & District Health Centre | Re: Doctor's Contract                          |
| - SUMA Webinar                        | Re: Enforcing Municipal Bylaws                 |
| - Pearson Street Shop                 | Re: Inspection & Well Decommissioning          |

CARRIED

### **Official Community Plan Revisions**

2019-08 Mitchell Nixon – That we rescind resolutions 2018-148 and 2018-149 giving second and third readings to Bylaw 4-2018 being the Official Community Plan due to revisions required to be made.

CARRIED

### **Zoning Bylaw Revisions**

2019-09 Brad Bougher – That we rescind resolutions 2018-150 and 2018-151 giving second and third readings to Bylaw 5-2018 being the Zoning Bylaw due to revisions required to be made.

CARRIED

### **Public Hearing**

2019-10 Kevin Tallentire – That we hold a public hearing on Wednesday, February 13<sup>th</sup>, 2019 at 8:00 p.m. at the municipal office in Earl Grey to hear any person or group that wants to comment on the proposed Official Community Plan and Zoning Bylaw revisions.

CARRIED

### **Employee Wages**

2019-11 Brad Bougher – That for 2019 Corey Anderson's wage be set at \$25.50 per hour and his hourly wage include SUMA extended health and dental benefits and Owen Krupp's wage be set at \$25.25 per hour.

CARRIED

### **2020 Saskatchewan Lotteries TIP Grant**

2019-12 Debbie Hupka-Butz – That the Village of Earl Grey's population of 246 be allocated to the Earl Grey Recreation Board for the 2020 Saskatchewan Lotteries Community Grant Program.

CARRIED

### **2019 Council Indemnity and Travel**

2019-13 Mitchell Nixon – That council indemnity for 2019 be set at \$100.00 per council meeting attended and all-day committee meetings; \$40.00 for evening board and committee meetings and that mileage be set at \$0.50 per kilometer. Council supervision will be set at \$20.00 per hour. Council indemnity, meals, mileage and lodging will be paid to delegates that attend the annual SUMA convention.

CARRIED

### 2019 Custom Work Rates

2019-14 Debbie Hupka-Butz - That the following rates be charged for the year 2019:

- Cemetery Plots \$200.00/plot
- Cremation Plots \$50.00/plot
- Custom Rental of Equipment and Operator \$75.00/hour
  - \* \$37.50 minimum charge on all custom work
- Bucket of Gravel/Top Soil \$12.00/bucket
- Maintenance Man Labour \$35.00/hour
  - \* 1 hour minimum charge on all requests for maintenance man labour with no prorating of the hours.
- Sewer Snake Rental \$20.00/day
  - \* rental rate to non-residents only

CARRIED

### 2019 Office Service Rates

2019-15 Kevin Tallentire - That the following rates be charged for the year 2019:

- Tax Certificate Fees \$25.00/certificate
- Assessment Appeal Fees \$40.00/assessment appealed

CARRIED

### Earl Grey Curling & Skating Club and Earl Grey Community Hall & Library

2019-16 Mitchell Nixon - That in lieu of the Earl Grey Curling & Skating Club and the Earl Grey Community Hall receiving a charitable donation from the Village of Earl Grey, that the Village of Earl Grey will not charge for water and sewer in 2019 and further that the village give a \$200.00 grant to the library.

CARRIED

### Election Officials & Polling Place

2019-17 Brad Bougher - That Courtney Huber be appointed as returning officer for municipal elections in 2019, and remuneration for election officials be set at \$20.00 per hour and further that the municipal office boardroom be designated as the official polling place for the village.

CARRIED

### LAFOIP Coordinator

2019-18 Debbie Hupka-Butz - That Courtney Huber be appointed as the LAFOIP coordinator for purposes under the Local Authority Freedom of Information & Protection Privacy Act for the year 2019.

CARRIED

### Miscellaneous Appointments

2019-19 Kevin Tallentire - That the following appointments be approved for the period of January 1<sup>st</sup> to December 31<sup>st</sup>, 2019:

Assessor	Courtney Huber
Board of Revision	Stephen Brewster, Janice Ritter & Blair Herman
Board of Revision Secretary	Maureen Herman-Wilde
Building Officials	Professional Building Inspections
Development Officer	Courtney Huber
Volunteer First Responders	Stephen Brewster, Sheryl Scherle, Shirley Mohr, Melina Tallentire & Rebecca Barnett
Fire Chief	Shayne Krochak
Volunteer Fire Fighters	Peter Gallo, Brad Bougher, Brendan Gebhart, Ken Hornung, Dyllan Krochak, Adair Manz, Garrett Manz, Matthew McDougall, Aron Mohr, Mitchell Nixon, Alvin Schmidt, David Schmidt, Jordan Schmidt & Graehme Sievert

CARRIED

### Sask. Workers Compensation Board

2019-20 Debbie Hupka-Butz - That the assessable earnings for members of council of the Village of Earl Grey under the Saskatchewan Workers Compensation Board be set at minimum industry standards for 2019.

CARRIED

### Closed Session

2019-21 Mitchell Nixon - That we move into a closed session to discuss employee performance reviews.

CARRIED

Courtney Huber left the room at 8:23 p.m.

Closed session started at 8:23 p.m. Present were Debbie Hupka-Butz, Brad Bougher, Mitchell Nixon and Kevin Tallentire. Legislative authority under clause 17 (1)(g) of the *Local Authority Freedom of Information and Protection of Privacy Act*. The closed session concluded at 8:30 p.m.

Courtney Huber returned at 8:30 p.m.

**Adjourn**

2019-22 Brad Bougher – That this meeting adjourn. (8:38 p.m.)

CARRIED

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Mayor

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Administrator