

**THE MINUTES OF A REGULAR MEETING OF COUNCIL
FOR THE VILLAGE OF EARL GREY, HELD IN THE MUNICIPAL OFFICE,
AT EARL GREY ON WEDNESDAY, MAY 8, 2019**

Present: Mayor Debbie Hupka-Butz, councillors Brad Bougher, Peter Gallo, Mitchell Nixon and administrator Courtney Huber.

Absent: Councillor Kevin Tallentire

Call to Order

A quorum being present, mayor Debbie Hupka-Butz called the meeting to order at 6:25 p.m.

Minutes

2019-67 Mitchell Nixon - That the minutes of the regular meeting of council for the Village of Earl Grey held on Wednesday, April 10th, 2019 be approved as circulated.

CARRIED

Financial Report

2019-68 Peter Gallo - That the administrator's statement of cash receipts, payments and balances for the period ending April 30th, 2019 be accepted as presented.

CARRIED

Accounts for Payment

2019-69 Brad Bougher - That the following list of accounts be approved for payment:

6080	Corey Anderson - April Pay Advance	1,325.00
6081	Corey Anderson - April Pay Less Deductions	1,469.99
6082	Owen Krupp - April Pay Less Deductions	1,246.13
6083	Ministry of Finance - Education Tax - April Remittance	510.02
6084	MEPP - April Remittance	925.55
6085	Receiver General - April Remittance	1,325.33
6086	Aquatech Diving & Marine Services - Reservoir Cleaning	4,305.00
6087	Castle Group - Mike's Home Centre - WTP Maintenance	45.03
6088	CUETS Financial - Office Supplies & Truck Wash	95.95
6089	Danatec - EMO Safety Training Material	20.95
6090	David Schmidt - Contracted Service (Water Test Mileage)	60.00
6091	Deb Hupka-Buz - Purchase of Grass Seed	37.72
6092	E.G. Longlaketon Fire Protection - RBC Donation	1,000.00
6093	Jay's Transportation Group Ltd - WTP Shipments	179.79
6094	Municipal Utilities - WTP Repairs	511.38
6095	Petty Cash - c/o Courtney Huber - Postage	65.55
6096	Saskatchewan Health Authority - Water Testing Lab Fees	230.00
6097	VOID	
6098	Sherwood Coop - Truck Supplies & Fuel	190.49
6099	South Country Equipment - Tractor & Sweeper Repairs and Oil	702.90
6100	S.U.M.A. - April Remittance	414.97
6101	Technical Safety Authority - Rink - License to Operate	65.00
6102	Village of Earl Grey - a/c Burski Utility Deposit Refund	250.00
6103	SaskTel Mobility - Lift Station	24.24

Preauthorized Payments

PAD	SaskTel - Office	66.09
PAD	SaskPower - Shop (March)	74.64
PAD	SaskEnergy - WTP	148.27
PAD	SaskEnergy - Shop	134.71
PAD	SaskPower - Street Lights	611.84
PAD	SaskPower - Shop (April)	93.97
PAD	SaskPower - Lift Station	184.44
PAD	SaskPower - WTP	297.94

CARRIED

Corey Anderson, foreman met with council at 7:06 p.m. to discuss the following:

- equipment maintenance;
- pump repairs;
- water meters;
- hydrant flushing; and
- maintenance shop improvements.

Mr. Anderson left the meeting 7:38 p.m.

Block E, Plan 101372666 Water Meter

2019-70 Mitchell Nixon – That we send a letter to the property owner of Block E, Plan 101372666, citing the Water Management Bylaw 1-2019, stating that water meters must be placed in an accessible location to the village personal while still metering all water usage on the property.

CARRIED

Occupational Health & Safety Notice

2019-71 Peter Gallo – That we accept the Notice of Contravention submitted by the Occupational Health and Safety branch of the Government of Saskatchewan. Further that we instruct the administrator and foreman to comply with the notice by May 31st, 2019.

CARRIED

Lots 29-31, Block 3, Plan E2774 Improvement

2019-72 Brad Bougher – That we direct the administrator to respond to Corey and Tekena Anderson stating that council is intrigued with the idea of installing a hitching post with an awning on the front of their building, however council requests a visual representation of their plans be submitted. Further that the administrator explores the liability risks of the proposed project.

CARRIED

Lots 13 & 33, Block 3, Plan E2774

2019-73 Mitchell Nixon – That we table a decision on the requested tax rebate for Lots 13 & 33, Block 3, Plan E2774 until the June 12th, 2019 council meeting due to not all members of council being present as requested in the letter.

CARRIED

Correspondence

2019-74 Peter Gallo – That the following list of correspondence has been dealt with and may now be suitably responded to and/or filed with the records of the municipality:

- Ministry of Health Re: April 9th, 18th, 21st, 22nd & 23rd Coliforms
- SUMA Re: Urban Updates
- Flaman Fitness Re: Playground Equipment
- House of Commons Re: Bill C-68
- Earl Grey Park Board Re: 2018 Financials
- Ministry of Government Relations Re: 2019 Confirmed Education Property Tax
- Commissionaires Re: May 1st Report
- LMVBA Re: 2019 Membership
- RCMP Re: Quarterly Report
- SK Parks and Recreation Association Re: Recreation & Parks Month
- SK Housing Corporation Re: 2018 Annual Report
- Occupational Health & Safety Re: Notice of Contravention
- Corey & Tekena Anderson Re: Building Improvement & Taxes

CARRIED

Village/Park Lawn Mower

2019-75 Debbie Hupka-Butz – That we table a decision on the buy-out of the Earl Grey Community Park’s share of the 2013 John Deere 997 Diesel Z-Trak Lawn Mower in order for the administrator to research more information on the current value of the unit.

CARRIED

Board and Committee Reports

2019-76 Brad Bougher – That the following board and committee reports be accepted as presented:

- Earl Grey Community Park Board Re: Lawn Mower
- Earl Grey Community Hall Board Re: Renovations
- Strasbourg & District Health Centre Re: Staff & 2019 Budget

CARRIED

Tree Removal

2019-77 Mitchell Nixon – That due to Davey’s Tree Service not being able to schedule the removal of the dutch elm tree at 211 Pollard Street, we hire Mark Anderson of Strasbourg at the quoted price of \$1,330.00 plus tax. Further that we direct the foreman to remove any other trees from the lot that he deems necessary.

CARRIED

Stump Removal

2019-78 Peter Gallo – That we direct the foreman to remove tree stumps throughout the village by drilling holes in the stumps and placing epsom salt in the holes.

CARRIED

Lift Station Pumps Preventative Maintenance

2019-79 Brad Bougher – That we table a decision on the lift station pumps preventative maintenance program until October of 2019 due to the system being new and not requiring an inspection at this time. Further that the administrator inquires with the Town of Southey regarding their maintenance routine.
CARRIED

Sewer Line Flush Tender

2019-80 Mitchell Nixon – That we hire Atlas Sewer Service of Regina at their quoted price of \$7,128.00 plus tax to flush approximately 7,500 feet of sewer lines within the village, locate a problem spot near 103 Bates Street and provide a written report.
CARRIED

Gravelling

2019-81 Peter Gallo – That we hire Big Rock Trucking at their quoted price of \$2,400.00 plus tax to supply and spread approximately 120 yards of gravel on Saskatchewan Avenue and various back alleys throughout the village. Further that any gravel not used on the streets and back alleys be placed at the gravel stockpile location.
CARRIED

Railway Avenue Street Maintenance

2019-82 Brad Bougher – That we direct the administrator to contact the Ministry of Highways stating that Railway Avenue is in desperate need of maintenance and repairs.
CARRIED

Dust Control

2019-83 Mitchell Nixon – That we hire the R.M. to apply calcium chloride on Saskatchewan Avenue and other high dust areas throughout the village.
CARRIED

Pet Registration Fine

2019-84 Peter Gallo – That we do not reverse Reginald and Carla Erratt’s fine of \$150.00 for failure to renew the registration of their dogs, therefore invoice number 2019-00019 remains valid and is due.
CARRIED

Audited Financial Statement

2019-85 Brad Bougher – That the audited financial statement for the fiscal period ending December 31, 2018 as prepared by our auditor Dudley & Company LLP be approved as presented.
CARRIED

2019 Budget

2019-86 Mitchell Nixon – That we table a decision on the 2019 Annual Budget in order for the administrator to make the requested changes.
CARRIED

Adjourn

2019-87 Peter Gallo – That this meeting adjourn. (10:18 p.m.)
CARRIED

Mayor

Administrator