

**THE MINUTES OF A REGULAR MEETING OF COUNCIL
FOR THE VILLAGE OF EARL GREY, HELD IN THE MUNICIPAL OFFICE,
AT EARL GREY ON WEDNESDAY, NOVEMBER 13, 2019**

Present: Mayor Debbie Hupka-Butz, councillors Brad Bougher, Mitchell Nixon, Kevin Tallentire and administrator Courtney Huber.

Absent: Councillor Peter Gallo

Call to Order

A quorum being present, mayor Debbie Hupka-Butz called the meeting to order at 6:29 p.m.

Minutes

2019-172 Mitchell Nixon – That the minutes of the regular meeting of council for the Village of Earl Grey held on Wednesday, October 9th, 2019 be approved as circulated.

CARRIED

Financial Report

2019-173 Brad Bougher – That the administrator’s statement of cash receipts, payments and balances for the period ending October 31st, 2019 be accepted as presented.

CARRIED

Greg Holovach and Aleena James met with council at 6:31 p.m. to discuss the Waterworks Compliance Inspection that was completed on Thursday, November 7th, 2019.

Mr. Bougher and Mr. Nixon left the meeting at 7:14 p.m. due to a fire call.

Mr. Holovach and Ms. James left the meeting at 7:43 p.m.

Terry Focht and Ceili Moore met with council at 7:46 p.m. to discuss the new Southey Health Centre. Mr. Focht and Ms. Moore left the meeting at 8:02 p.m.

Recess

2019-174 Debbie Hupka-Butz – That we recess this meeting (8:32 p.m.) due to a loss of quorum and reconvene on Thursday, November 14th, 2019 at 5:00 p.m.

CARRIED

Reconvene

A quorum being present, mayor Debbie Hupka-Butz reconvened the meeting at 5:10 p.m.

Present: Mayor Debbie Hupka-Butz, councillors Brad Bougher, Mitchell Nixon, Kevin Tallentire (5:15 p.m. arrival) and administrator Courtney Huber.

Absent: Councillor Peter Gallo

Kevin Tallentire arrived at 5:15 p.m.

Cheque Cancellation

2019-175 Kevin Tallentire – That we cancel cheque 6282 to David Schmidt as unauthorized time for reimbursement was claimed.

CARRIED

Accounts for Payment

2019-176 Mitchell Nixon – That the following list of accounts be approved for payment:

6272	Corey Anderson – October Pay Advance	1,570.00
6273	Corey Anderson – October Pay Less Deductions	1,682.95
6274	Owen Krupp – October Pay Less Deductions	841.17
6275	MEPP – October Remittance	970.30
6276	Receiver General – October Remittance	1,555.65
6277	Ministry of Finance – Education Tax – October Remittance	3,833.29
6278	Castle Group - Mike's Home Centre – Waterline Repair Supplies	125.49
6279	Collabria Master Card – Office Supplies	75.46
6280	CUETS Financial – Website Licenses & Truck Wash	40.94
6281	David Schmidt – September Contracted Services	250.00
6282	David Schmidt – October Contracted Services	170.00
6283	EnviroWay Detergent Man. Inc. – Chemical for Water	1,335.41
6284	HACH Sales & Service Turbidimeter – WTP	2,091.24
6285	Information Services Corp – Title Ownership Details	24.00
6286	Joan Sievert – Fence Repair	250.00
6287	Kathy Brewster – Forever in Motion Grant	125.00

6288	Loraas Disposal - Garbage & Recycling	3,115.31
6289	Minister of Finance - PST	0.72
6290	Municipal Utilities - Service Call	756.13
6291	Petty Cash c/o Courtney Huber - Postage & Legion Donation	76.65
6292	RM of Longlaketon - Culvert Parts	941.00
6293	Rob's Contracting - Waterline Repairs - Pearson & Pollard	30,477.83
6294	Ron Olson - Waterline Repair	3,160.50
6295	Saskatchewan Health Authority - Water Test Lab Fees	69.00
6296	Sask Housing Corporation - 2018 Settlement	235.08
6297	Sherwood Coop - Southey - Fuel & WTP Supplies	323.38
6298	South Country Equipment - Tractor Parts	31.04
6299	S.U.M.A. - November Remittance & Signs	470.70
6300	The Provincial Mediation Board - Request for Consents	40.00
6301	Tonka Hydrovac - Waterline Repairs	4,884.00
6302	Wolseley Canada - Waterline Repair Parts	4,770.54

Preauthorized Payments:

PAD	Sask Energy - WTP	53.84
PAD	Sask Energy - Shop	42.45
PAD	SaskTel CMR - Lift Station Utilities	23.48
PAD	SaskTel - Office	70.83
PAD	Sask Power - Street Lights	616.90
PAD	Sask Power - WTP	335.02
PAD	Sask Power - Lift Station	90.90
PAD	Sask Power - Shop	49.36

CARRIED

Foreman, Corey Anderson, met with council at 5:30 p.m. to discuss the following:

- water line repairs;
- Waterworks Compliance Inspection;
- lagoon and lift station deficiencies; and
- culverts.

Mr. Anderson left the meeting at 6:18 p.m.

Permit to Operate a Waterworks

2019-177 Brad Bougher - That we agree to the altered Permit to Operate a Waterworks submitted to our office by the Water Security Agency.

CARRIED

Royal Canadian Legion Donation

2018-178 Mitchell Nixon - That we ratify giving the Earl Grey Branch #137 of the Royal Canadian Legion a wreath donation of \$25.00.

CARRIED

Correspondence

2019-179 Kevin Tallentire - That the following list of correspondence has been dealt with and may now be suitably responded to and/or filed with the records of the municipality:

- | | |
|--|--|
| - Ministry of Health | Re: October 15 th Coliforms |
| - SUMA | Re: Urban Updates |
| - Public Sector Partners for Progress | Re: Services |
| - Water Security Agency | Re: Environmental Project Officer & Permit to Operate a Waterworks |
| - RCMP | Re: Quarterly Report |
| - Saskatchewan Housing Corporation | Re: 2018 Municipal Share Settlement |
| - HSA Chartered Professional Accountants | Re: Services |
| - Earl Grey Curling & Skating Club | Re: 2018-2019 Financial Statement |
| - Earl Grey Legion Branch #137 | Re: Donation |

CARRIED

Board and Committee Reports

2019-180 Brad Bougher - That the following board and committee reports be accepted as presented:

- | | |
|----------------------------------|---|
| - Earl Grey Housing Authority | Re: 2018 Financials |
| - Earl Grey Community Hall Board | Re: Richardson Pioneer Grant, Drop Ceiling & Lighting |

CARRIED

Cemetery Vaults

2019-181 Mitchell Nixon - That we do not make it mandatory that coffin vaults be used, however we recommend it.

CARRIED

Earl Grey Fire Hall Upgrades

2019-182 Debbie Hupka-Butz – That we request the Earl Grey Longlaketon Fire Protection Board meet with the Earl Grey Fire Department representatives to determine what their fire hall building needs are.
CARRIED

216 Assiniboia Avenue Tree Removal

2019-183 Debbie Hupka-Butz – That we hire Mark Anderson of Strasbourg at the quoted price of \$1,425.00 plus tax to cut down and buck up the tree at 216 Assiniboia Avenue.
CARRIED

Asset Management Policy

2019-184 Mitchell Nixon – That the Asset Management Policy attached hereto and forming part of these minutes be approved.
CARRIED

Municipal Gas Tax Fund Agreement

2019-185 Brad Bougher – That we enter into a Municipal Gas Tax Fund Amending Agreement for the 2019-20 to 2023-2024 allocation of the Gas Tax Funds.
CARRIED

206 Main Street Loraas Construction Bin

2019-186 Debbie Hupka-Butz – That we allow Loraas Disposal to invoice us the Regina Landfill fees associated with the construction bin located at 206 Main Street. Further that we invoice the property owners of 206 Main Street these costs and if they are not paid by December 31st then they will be added to their taxes.
CARRIED

Council reviewed the Strategic Plan and updated the plan accordingly.

Appointments

2019-187 Kevin Tallentire – That the following elected officials be appointed to the various boards and committees below:

Parkland Regional Library	Mitchell Nixon
Earl Grey Library Board	Kevin Tallentire
Earl Grey Cemetery & Mizpah Liason	Brad Bougher
Last Mountain Pioneer Home Foundation	Kevin Tallentire
Strasbourg & District Health Centre	Debbie Hupka-Butz
Southey/Strasbourg RCMP	Debbie Hupka-Butz
Earl Grey Longlaketon Fire Protection Board	Debbie Hupka-Butz & Kevin Tallentire
Living Sky Regional Emergency Measures Organization	Debbie Hupka-Butz
Earl Grey Skating & Curling Club	Brad Bougher
Earl Grey Community Park Board	Mitchell Nixon
East Central Transportation Planning Committee	Cameron Fischer
Earl Grey Longlaketon Administration Committee	Brad Bougher, Kevin Tallentire & Mitchell Nixon
Earl Grey Community Hall Board	Mitchell Nixon
Earl Grey Heritage Committee Chairperson	Brad Bougher
Earl Grey Recreation Board	Debbie Hupka-Butz
EMO Coordinator	Leslie Scherle & Corley Ollinger
Inter-Municipal Advisory Committee	Debbie Hupka-Butz & Kevin Tallentire
Southey Project Community Advisory Committee	Debbie Hupka-Butz

Public Works Committees

2019-188 Mitchell Nixon - That the following elected officials be appointed as committee members to the following public works committees:

Water & Sewer Committee	Brad Bougher, Mitchel Nixon & Kevin Tallentire
Street & Sidewalk Committee	Mitchell Nixon & Kevin Tallentire
Drainage & Snow Removal Committee	Brad Bougher & Mitchell Nixon
Building Permits Committee	Debbie Hupka-Butz & Mitchell Nixon
Machinery Committee	Brad Bougher, Mitchell Nixon & Kevin Tallentire
Maintenance Personnel Committee	Debbie Hupka-Butz, Brad Bougher & Kevin Tallentire
Animal Control Committee	Debbie Hupka-Butz & Mitchell Nixon

CARRIED

Regular Council Meeting Date

2019-189 Kevin Tallentire - That the regular meetings of council for the Village of Earl Grey be held on the second Wednesday of each month in the municipal office located at 212 Main Street in Earl Grey commencing at 6:30 p.m.

CARRIED

Deputy Mayor

2019-190 Debbie Hupka-Butz - That Mitchell Nixon be appointed as Deputy Mayor of the Village of Earl Grey, to act in the Mayor’s absence.

CARRIED

Earl Grey Credit Union - Authorization to Amend Signing Authorities

2019-191 Brad Bougher - That the Earl Grey Credit Union Ltd, (hereinafter called the “Credit Union”) be and is hereby appointed to provide financial services to the Village of Earl Grey. That the administrator, along with the mayor or the deputy mayor be the persons who are hereby authorized for and on behalf of the Village of Earl Grey to: Execute and deliver a Financial Services Agreement to the Credit Union; Execute any and all other documents that may be required by the Credit Union in connection with the provisions of the financial services and opening of accounts. That the administrator, along with the mayor or deputy mayor be the persons who are designated in writing and are hereby authorized on behalf of the Village of Earl Grey to: Make application to borrow money from the Credit Union upon the credit of the Village of Earl Grey and execute all documents required by the Credit Union in connection with any loan granted to the Village of Earl Grey; Mortgage, pledge or give security upon the property of the Village of Earl Grey in connection with any loan or other liability or obligation of the Village of Earl Grey to the Credit Union; Generally exercise all rights, powers and authorities which the directors may exercise under the Village of Earl Grey’s constating documents; Withdraw from the Credit Union any securities or properties held by the Credit Union for safekeeping and give receipts therefore. The Credit Union is authorized and directed to pay all instruments bearing such signatures by means of facsimile, rubber stamp, lithograph or impressed thereon by mechanical means. That this resolution be communicated to the Credit Union and remain in force until an amending resolution has been passed by the Village of Earl Grey and a copy thereof, properly certified, has been delivered to the Credit Union.

CARRIED

Adjourn

2019-192 Mitchell Nixon - That this meeting adjourn. (7:41 p.m.)

CARRIED

Mayor

Administrator