

**THE MINUTES OF A REGULAR MEETING OF COUNCIL
FOR THE VILLAGE OF EARL GREY, HELD IN THE MUNICIPAL OFFICE,
AT EARL GREY ON WEDNESDAY, JANUARY 8, 2020**

Present: Mayor Debbie Hupka-Butz, councillors Brad Bougher, Mitchell Nixon, Kevin Tallentire and administrator Courtney Huber.

Absent: Councillor Peter Gallo

Call to Order

A quorum being present, mayor Debbie Hupka-Butz called the meeting to order at 6:25 p.m.

Collabria Cheque

2020-01 Kevin Tallentire – That we ratify cancelling cheque #6311 to Collabria (Mastercard) due to the items charged on the credit card being returned.

CARRIED

Minutes

2020-02 Mitchell Nixon – That the minutes of the regular meeting of council for the Village of Earl Grey held on Wednesday, December 11th, 2019 be approved as circulated.

CARRIED

Financial Report

2020-03 Brad Bougher – That the administrator’s statement of cash receipts, payments and balances for the period ending December 31st, 2019 be accepted as presented.

CARRIED

Accounts for Payment

2020-04 Kevin Tallentire – That the following list of accounts be approved for payment:

6326	Corey Anderson – December Pay Advance	975.00
6327	Corey Anderson – December Pay Less Deductions	1,705.59
6328	Owen Krupp – December Pay Less Deductions	945.43
6329	VOID	0.00
6330	VOID	0.00
6331	VOID	0.00
6332	VOID	0.00
6333	Brad Bougher – July to December Council Indemnity	960.00
6334	Collabria - Website Fee, Shop Supplies & Truck Wash	93.25
6335	Deb Hupka-Butz – July to December Mayor Indemnity	740.00
6336	Earl Grey Community Hall – 4 Christmas Social Tickets	100.00
6337	EnviroWay Detergent Man. Inc. – Chemical for WTP	1,218.00
6338	Kevin Tallentire – July to December Council Indemnity	820.00
6339	Mitchell Nixon – July to December Council Indemnity	860.00
6340	Petty Cash c/o Courtney Huber - Water Test Postage	35.70
6341	Peter Gallo – July to December Council Indemnity	400.00
6342	RM of Longlaketon – 2019 Admin Agreement – Salary, Rent & Office Repairs	21,838.54
6343	Rob's Contracting – Water Line Repair – Pearson Street	5,328.00
6344	Saskatchewan Health Authority – Water Test Lab Fees	46.00
6345	VOID	0.00
6346	Suncorp Valuations – Annual Revision	1,077.30
6347	Travis Sutter – Overpayment of Taxes	917.58
6348	MEPP – December Remittance	815.64
6349	Receiver General – December Remittance	1,185.93
6350	Ministry of Finance – Education Tax – December Remittance	4,757.20
6351	Canadian Public Safety Operations Organization – Fire Dispatching Fee	338.26
6352	Canada Post – Postage for 2020	1,134.00
6353	Earl Grey Community Hall – 2020 Library Rent	500.00
6354	Federation of Canadian Municipalities – 2020 Membership	133.20
6355	Forever in Motion c/o Sharon Wilde – Sask Parks & Rec Grant	435.00
6356	Loraas Disposal – Garbage & Recycling	3,723.41
6357	MuniSoft – Software Maintenance	2,752.04
6358	RM of Longlaketon – 2019 Fuel Purchases	2,470.07
6359	Ron Olson – Gravel	1,181.25
6360	S.U.M.A. – 2020 Membership & January Remittance	779.11
6361	Aon Reed Stenhouse Inc. – 2020 Insurance Premium	20,641.00
6362	Urban Municipal Administrator Assoc. of Sask – Membership	170.00

Preauthorized Payments:

PAD	SaskTel - Office	70.96
PAD	Sask Energy - WTP	160.19
PAD	Sask Energy - Shop	155.63
PAD	Sask Power - Street Lights	616.90
PAD	Sask Power - WTP	341.47
PAD	Sask Power - Lift Station	151.27
PAD	Sask Power - Shop	69.01
CARRIED		

ECTPC

2020-05 Mitchell Nixon – That we renew our membership with the East Central Transportation Planning Committee and pay our 2020 membership fee of \$59.00.
CARRIED

Correspondence

2020-06 Brad Bougher – That the following list of correspondence has been dealt with and may now be suitably responded to and/or filed with the records of the municipality:

- Ministry of Health Re: December 10th & 23rd Coliforms
- SUMA Re: Urban Updates & SUMAssure AGM
- Ministry of Government Relations Re: ICIP Application Intake
- ECTPC Re: 2020 Membership
- Eugene Hamilton Re: Dogs Running at Large

CARRIED

Foreman, Corey Anderson, met with council at 7:06 p.m. to discuss the following:

- snow removal;
- certification papers;
- street sweeper repairs;
- Watton sewer line replacement; and
- water treatment plant clean-up;

Mr. Anderson left the meeting at 7:29 p.m.

Ryan Watton, ratepayer within the municipality met with council at 7:30 p.m. to discuss the replacement of his sewer line. Mr. Watton left the meeting at 7:56 p.m.

Board and Committee Reports

2020-07 Kevin Tallentire – That the following board and committee reports be accepted as presented:

- Earl Grey Community Hall Re: Upcoming Annual General Meeting
- Earl Grey Skating & Curling Rink Re: Skate nights, Duck Calls and Overalls fundraiser, glow curling, year-end bonspiel, furnace replacement and FCC grant.
- Pearson Street Water Line Break Re: Rob’s Contracting response time
- Lagoon Expansion Re: Construction incomplete
- Shop Rental Re: Shop clean out
- Regional EMO Re: Updates to the plan

CARRIED

David Schmidt Contract Work

2020-08 Mitchell Nixon – That we ratify the decision to not reimburse David Schmidt for his medication, cell phone and fuel relating to the dog bite incident in September, 2019.

CARRIED

EG Longlaketon Fire Hall

2020-09 Kevin Tallentire – That following the R.M. meeting on January 14th, the Earl Grey Longlaketon Fire Protection Board hold a special meeting to discuss the potential purchase of a new fire hall.

CARRIED

Closed Session

2020-10 Mitchell Nixon – That we move into a closed session to discuss employee performance reviews. The closed session began at 8:33 p.m.

CARRIED

Courtney Huber left the room at 8:33 p.m.

Present were Debbie Hupka-Butz, Brad Bougher, Mitchell Nixon and Kevin Tallentire. Legislative authority under clause 17 (1)(g) of the *Local Authority Freedom of Information and Protection of Privacy Act*.

Courtney Huber returned at 8:49 p.m.

Open Session

2020-11 Mitchell Nixon – That the closed session concludes at 8:49 a.m. and we move back into open session.

CARRIED

2020 Interim Budget

2020-12 Brad Bougher – That the 2020 interim budget be adopted, as attached to and forming a part of these minutes, and be signed by the mayor and the administrator.

CARRIED

By-Election

2020-13 Debbie Hupka-Butz – That upon the passing of Councillor Peter Gallo we hold a by-election for the vacant councillor position with the nomination day being February 5th, 2020 and the election day, if required, would be March 11th, 2020 and further that no advance poll be held.

CARRIED

Recognition of Service

2020-14 Kevin Tallentire – That we award a Recognition of Service certificate for Peter Gallo’s time served on council.

CARRIED

Water Treatment Plant Special Meeting

2020-15 Brad Bougher - That we hold a special meeting to discuss water treatment plant upgrade options on January 22nd, 2020 in the municipal office in Earl Grey commencing at 6:30 p.m.

CARRIED

Municipal Revenue Sharing Declaration

2020-16 Mitchell Nixon – That the council of the Village of Earl Grey confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2018 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2018 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In good standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

that we understand if any requirements are not met, our Municipal Revenue Sharing Grant may be withheld until all requirements are met; and

that we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

Suncorp Insurance Appraisal

2020-17 Brad Bougher – That the village does not renew the contract with Suncorp Valuations to conduct an insurance appraisal on all the village owned properties and equipment.

CARRIED

2020 Employee Wages

2020-18 Brad Bougher – That for 2020 Corey Anderson’s wage be set at \$25.50 per hour and his hourly wage include SUMA extended health and dental benefits and Owen Krupp’s wage be set at \$25.50 per hour.

CARRIED

2020 Council Indemnity and Travel

2020-19 Mitchell Nixon – That council indemnity for 2020 be set at \$100.00 per council meeting attended and all-day committee meetings; \$40.00 for evening board and committee meetings and that mileage be set at \$0.50 per kilometer. Council supervision will be set at \$20.00 per hour. Council indemnity, meals, mileage and lodging will be paid to delegates that attend the annual SUMA convention.

CARRIED

2020 Custom Work Rates

2020-20 Debbie Hupka-Butz – That the following rates be charged for the year 2020:

- Cemetery Plots \$200.00/plot
- Cremation Plots \$50.00/plot
- Custom Rental of Equipment and Operator \$75.00/hour
- * \$37.50 minimum charge on all custom work
- Bucket of Gravel/Top Soil \$12.00/bucket

-Maintenance Man Labour \$35.00/hour
* 1 hour minimum charge on all maintenance man labour with no prorating of the hours.
-Sewer Snake Rental \$20.00/day
* rental rate to non-residents only
CARRIED

2020 Office Service Rates

2020-21 Kevin Tallentire - That the following rates be charged for the year 2020:

- Tax Certificate Fees \$25.00/certificate
- Assessment Appeal Fees \$40.00/assessment appealed

CARRIED

2020 Community Grants

2020-22 Mitchell Nixon - That in lieu of the Earl Grey Curling & Skating Club and the Earl Grey Community Hall receiving a charitable donation from the Village of Earl Grey, that the village will not charge for water and sewer in 2020 and further that the village give a \$200.00 grant to the library.

CARRIED

Election Officials & Polling Place

2020-23 Brad Bougher - That Courtney Huber be appointed as returning officer for municipal elections in 2020, and remuneration for election officials be set at \$20.00 per hour and further that the Earl Grey municipal office boardroom be designated as the official polling place for the village.

CARRIED

LAFOIP Coordinator

2020-24 Debbie Hupka-Butz - That Courtney Huber be appointed as the LAFOIP coordinator for purposes under the Local Authority Freedom of Information & Protection Privacy Act for the year 2020.

CARRIED

Miscellaneous Appointments

2020-25 Kevin Tallentire - That the following appointments be approved for the period of January 1st to December 31st, 2020:

Assessor	Courtney Huber
Board of Revision	Blair Herman, Loretta Young & Stephen Brewster
Board of Revision Secretary	Maureen Herman-Wilde
Building Officials	Professional Building Inspections
Development Officer	Courtney Huber
Volunteer First Responders	Stephen Brewster, Sheryl Scherle, Shirley Mohr, Melina Tallentire & Rebecca Barnett
Fire Chief	Shayne Krochak
Volunteer Fire Fighters	Brad Bougher, Brendan Gebhart, Ken Hornung, Adair Manz, Matthew McDougall, Aron Mohr, Mitchell Nixon, David Schmidt, Jordan Schmidt, Nolan Fuller, Katlin Fischer & Dylan Fiessel

CARRIED

Sask. Workers Compensation Board

2020-26 Mitchell Nixon - That the assessable earnings for members of council of the Village of Earl Grey under the Saskatchewan Workers Compensation Board be set at minimum industry standards for 2020.

CARRIED

2020 Sask. Lotteries TIP Grant

2020-27 Debbie Hupka-Butz - That the Village of Earl Grey's population of 246 be allocated to the Earl Grey Recreation Board for the 2021 Saskatchewan Lotteries Community Grant Program.

CARRIED

Council reviewed the SUMA Convention Resolutions.

Adjourn

2020-28 Kevin Tallentire - That this meeting adjourn. (9:51 p.m.)

CARRIED

Mayor

Administrator