

**THE MINUTES OF THE FIRST MEETING OF COUNCIL  
FOR THE VILLAGE OF EARL GREY, HELD IN THE MUNICIPAL OFFICE,  
AT EARL GREY ON WEDNESDAY, NOVEMBER 18, 2020**

**Present: Mayor Debbie Hupka-Butz, councillors Stacey Fiessel, Lanny Mason, Beverly Mohr, Kevin Tallentire and administrator Courtney Huber.**

Mayor Debbie Hupka-Butz and councillors Stacey Fiessel, Lanny Mason, Beverly Mohr and Kevin Tallentire subscribed to their Oath of Office as required by *The Municipalities Act*.

**Call to Order**

A quorum being present, mayor Debbie Hupka-Butz called the meeting to order at 6:31 p.m.

**Minutes**

2020-206 Kevin Tallentire - That the minutes of the regular meeting of council for the Village of Earl Grey held on Wednesday October 14<sup>th</sup>, 2020 be approved as circulated.

CARRIED

**Financial Report**

2020-207 Lanny Mason - That the administrator's statement of cash receipts, payments and balances for the period ending October 31<sup>st</sup>, 2020 be accepted as presented.

CARRIED

**Accounts for Payment**

2020-208 Stacey Fiessel - That the following list of accounts be approved for payment:

6592	Nathan Hafner - October Pay Advance	1,330.00
6593	Nathan Hafner - October Pay Less Deductions	1,568.02
6594	Owen Krupp - October Pay Less Deductions	798.91
6595	MEPP - October Remittance	858.44
6596	Receiver General - October Remittance	1,213.37
6597	Ministry of Finance - Education Tax - October Remittance	2,027.07
6598	Nathan Hafner - November Pay Advance	1,195.00
6599	Bulyea Co-op Agro Center - Shop Supplies & Repair Parts	261.95
6600	Castle Group - Mike's Home Centre - Painting Supplies	13.58
6601	Clear Tech Industries Inc. - Chemical for Water Treatment Plant	1,511.19
6602	Collabria - WTP Supplies, Pesticide Course & Website License	370.13
6603	Corey & Tekena Anderson - Water Security Deposit Refund	250.00
6604	Earl Grey Legion - Annual Donation	25.00
6605	HACH Sales & Service - Water Testing Equipment	441.90
6606	Last Mountain Pioneer Home - Donation for Tub Purchase	1,000.00
6607	Last Mountain Region Landfill - Ratepayer Garbage	50.00
6608	Liv Fresh Eatery - Councilor Service Gifts	200.00
6609	Loraas Disposal - Garbage and Recycling	3,178.13
6610	MuniSoft - Webinar Training	114.45
6611	Petty Cash c/o Courtney Huber - Postage Water Lab Tests	37.05
6612	Purolator Inc. - WTP Shipping Charges	68.60
6613	RM of Longlaketon No. 219 - Well Decommissioning	14,699.13
6614	Saskatchewan Health Authority - Water Test Lab Fees	276.50
6615	Sask Housing Corporation - 2019 Municipal Share	81.32
6616	Sherwood Coop - Southey - Fuel & Supplies	139.14
6617	South Country Equipment - Repairs & Fuel	801.59
6618	S.U.M.A. - November Remittance	269.18
6619	The Canadian Corps Commissionaires - Contract Hours	218.40
6620	UMAAS - Office Inspection and Application Fee	759.04
6621	Wild's Electric - WTP Pump Repairs	4,536.30
6622	Xylem Canada Company - Lift Station Maintenance Contract	3,769.56

**Preauthorized Payments**

PAD	SaskEnergy - WTP	98.69
PAD	SaskEnergy - WTP	57.93
PAD	SaskPower - Street Lights	621.78
PAD	SaskPower - WTP	318.59
PAD	SaskPower - Lift Station	85.96
PAD	SaskPower - Shop	44.47
PAD	SaskTel - Office	70.84
PAD	SaskTel Mobility - Cell Phone & Lift Station	118.41

CARRIED

## Correspondence

2020-209 Beverly Mohr – That the following list of correspondence has been dealt with and may now be suitably responded to and/or filed with the records of the municipality:

- Ministry of Health Re: Oct 14<sup>th</sup>, 19<sup>th</sup>, 20<sup>th</sup>, 26<sup>th</sup> & Nov 10<sup>th</sup> Coliforms and Oct 26<sup>th</sup> Health & Toxicity Panel
- Municipalities of Saskatchewan Re: Municipal Updates, 2021 Convention Registration & Webinars
- Saskatchewan Public Safety Agency Re: Fire Dispatch Contracts
- East Central Transportation Planning Comm. Re: Annual General Meeting
- Commissionaires Re: October 27<sup>th</sup> Report
- Earl Grey Legion Branch #137 Re: Remembrance Day Service & Donation
- Saskatchewan Housing Corporation Re: 2019 Settlement Municipal Share
- LSREMO Re: Workshop Cancellation
- RCMP Re: Community Policing Report

CARRIED

## Board and Committee Reports

2020-210 Kevin Tallentire – That the following board and committee reports be accepted as presented:

- Strasbourg & District Health Clinic Re: New Nurse
- Earl Grey Community Park Board Re: Perimeter Fence
- Earl Grey Curling & Skating Club Re: Curling Possibilities, New Board Members & Skating Ice

CARRIED

Foreman, Nathan Hafner met with council at 7:23 p.m. to discuss the following:

- snow removal;
- tractor repairs;
- culverts;
- well decommissioning;
- cemetery pins;
- hydrants;
- pump installations at the water treatment plant; and
- Christmas lights;

Mr. Hafner left the meeting at 7:49 p.m.

## Earl Grey Longlaketon Fire Hall

2020-211 Debbie Hupka-Butz – That we table a decision to grant the Earl Grey Longlaketon Fire Protection Board additional funds to purchase the shop at 103 Bates Street in Earl Grey to be used as a fire hall until the December council meeting.

CARRIED

## Quality Assurance Manual

2020-212 Stacey Fiessel – That the revised Waterworks Quality Assurance/Quality Control Policy dated November 18<sup>th</sup>, 2020 and attached hereto and forming a part of these minutes be approved and further that we appoint the water treatment operator and administrator to keep waterworks records and logs.

CARRIED

Council reviewed the property insurance and updated the values accordingly.

## Board Appointments

2020-213 Kevin Tallentire – That the following elected officials be appointed to the various boards and committees below:

Parkland Regional Library	Stacey Fiessel
Earl Grey Library Board	Kevin Tallentire
Earl Grey Cemetery & Mizpah Liason	Beverly Mohr
Last Mountain Pioneer Home Foundation	Kevin Tallentire
Strasbourg & District Health Centre	Debbie Hupka-Butz
Southey/Strasbourg RCMP	Debbie Hupka-Butz
Earl Grey Longlaketon Fire Protection Board	Debbie Hupka-Butz & Kevin Tallentire
Living Sky Regional Emergency Measures Organization	Debbie Hupka-Butz
Earl Grey Skating & Curling Club	Beverly Mohr
Earl Grey Community Park Board	Lanny Mason
East Central Transportation Planning Committee	Cameron Fischer
Earl Grey Longlaketon Administration Committee	Debbie Hupka-Butz, Kevin Tallentire & Stacey Fiessel
Earl Grey Community Hall Board	Stacey Fiessel
Earl Grey Heritage Committee Chairperson	Beverly Mohr
Earl Grey Recreation Board	Debbie Hupka-Butz
EMO Coordinator	Leslie Scherle & Corley Ollinger

Inter-Municipal Advisory Committee  
Southey Project Community Advisory Committee  
CARRIED

Debbie Hupka-Butz & Kevin Tallentire  
Debbie Hupka-Butz

**Committee Appointments**

2020-214 Lanny Mason - That the following elected officials be appointed as committee members to the following public works committees:

Water & Sewer Committee

Stacey Fiessel, Lanny Mason &  
Kevin Tallentire

Street & Sidewalk Committee

Lanny Mason & Kevin Tallentire

Drainage & Snow Removal Committee

Debbie Hupka-Butz & Lanny Mason

Building Permits Committee

Debbie Hupka-Butz & Beverly

Machinery Committee

Lanny Mason & Kevin Tallentire

Maintenance Personnel Committee

Debbie Hupka-Butz, Lanny Mason &  
Kevin Tallentire

Animal Control Committee

Debbie Hupka-Butz & Stacey Fiessel

CARRIED

**Regular Council Meeting Date**

2020-215 Beverly Mohr - That the regular meetings of council for the Village of Earl Grey be held on the second Wednesday of each month in the municipal office located at 212 Main Street in Earl Grey commencing at 6:30 p.m.

CARRIED

**Deputy Mayor**

2020-216 Debbie Hupka-Butz - That Kevin Tallentire be appointed as Deputy Mayor of the Village of Earl Grey, to act in the Mayor's absence.

CARRIED

**Earl Grey Credit Union - Authorization to Amend Signing Authorities**

2020-217 Stacey Fiessel - That the Earl Grey Credit Union Ltd, (hereinafter called the "Credit Union") be and is hereby appointed to provide financial services to the Village of Earl Grey. That the administrator, along with the mayor or the deputy mayor be the persons who are hereby authorized for and on behalf of the Village of Earl Grey to:

- execute and deliver a Financial Services Agreement to the Credit Union; and
- execute any and all other documents that may be required by the Credit Union in connection with the provisions of the financial services and opening of accounts.

That the administrator, along with the mayor or deputy mayor be the persons who are designated in writing and are hereby authorized on behalf of the Village of Earl Grey to:

- make application to borrow money from the Credit Union upon the credit of the Village of Earl Grey and execute all documents required by the Credit Union in connection with any loan granted to the Village of Earl Grey;
- mortgage, pledge or give security upon the property of the Village of Earl Grey in connection with any loan or other liability or obligation of the Village of Earl Grey to the Credit Union;
- generally exercise all rights, powers and authorities which the directors may exercise under the Village of Earl Grey's constating documents; and
- withdraw from the Credit Union any securities or properties held by the Credit Union for safekeeping and give receipts therefore.

The Credit Union is authorized and directed to pay all instruments bearing such signatures by means of facsimile, rubber stamp, lithograph or impressed thereon by mechanical means. That this resolution be communicated to the Credit Union and remain in force until an amending resolution has been passed by the Village of Earl Grey and a copy thereof, properly certified, has been delivered to the Credit Union.

CARRIED

**Adjourn**

2020-218 Beverly Mohr - That this meeting adjourn. (8:51 p.m.)

CARRIED

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Mayor

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Administrator