

**THE MINUTES OF A REGULAR MEETING OF COUNCIL
FOR THE VILLAGE OF EARL GREY, HELD AT THE CURLING AND SKATING RINK
IN EARL GREY ON MONDAY, DECEMBER 20, 2021**

Present: Mayor Debbie Hupka-Butz, councillors Stacey Fiessel, Beverly Mohr, Kevin Tallentire and administrator Courtney Huber.

Absent: Councillor Lanny Mason

Call to Order

A quorum being present, mayor Debbie Hupka-Butz called the meeting to order at 6:26 p.m.

Minutes

2021-179 Beverly Mohr – That the minutes of the regular meeting of council for the Village of Earl Grey held on Wednesday, November 10th, 2021 be approved as circulated.

CARRIED

Financial Report

2021-180 Stacey Fiessel – That the administrator’s statement of cash receipts, payments and balances for the period ending November 30th, 2021 be accepted as presented.

CARRIED

Accounts for Payment

2021-181 Kevin Tallentire – That the following list of accounts be approved for payment:

6925	Nathan Hafner – November Pay Advance	1,260.00
6926	Nathan Hafner – November Pay Less Deductions	1,462.96
6927	Owen Krupp – November Pay Less Deductions	850.73
6928	MEPP – November Remittance	848.32
6929	Receiver General – November Remittance	1,191.47
6930	Ministry of Finance – Education Tax – November Remittance	3,624.28
6931	Collabria Mastercard – Shop Supplies, Oil & Tax Enforcement	619.99
6932	Nathan Hafner – December Pay Advance	1,320.00
6933	AHHA Moments Inc. – Strategic Planning Workshop	2,456.75
6934	Bulyea Co-op Agro Center – Shop Supplies & Fuel	294.58
6935	Castle Group – Mike's Home Centre – Construction Supplies	190.88
6936	Aliysha/Chem International Ltd. – Lift Station Supplies	603.75
6937	Clear Tech Industries Inc. – Chemical for Water	522.10
6938	Collabria Mastercard – Workshop Lunch Supplies	83.42
6939	Courtney Huber – Workshop Lunch Supplies	30.44
6940	David Keller – Water Security Deposit Refund	45.00
6941	HACH Sales & Service – Water Testing Supplies	644.32
6942	Information Services Corp – Title Transfer Fee	25.00
6943	Kevin and Jen Huber – Water Security Deposit Refund	250.00
6944	Lisa Schouten – Water Security Deposit Refund	250.00
6945	Loraas Disposal – Garbage and Recycling	3,560.00
6946	Earl Grey Mizpah – Cemetery Plot Sales	700.00
6947	MuniSoft – Accounts Payable Webinar	114.45
6948	Municipal Utilities – Pump Repair	1,383.06
6949	Petty Cash c/o Courtney Huber – Water Test Postage	107.10
6950	Pioneer Research Corporation – Degreaser for Lift Station	842.50
6951	Reg Forster – Water Security Deposit Refund	190.00
6952	RM of Longlaketon – Dust Control & Street Sanding	2,936.13
6953	Rocky Coleman – Bylaw Enforcement	94.19
6954	Saskatchewan Health Authority – Water Test Lab Charges	69.00
6955	Sherwood Coop - Southey – Fuel & WTP Supplies	246.61
6956	S.U.M.A. – November & December Remittances	755.66
6957	Tonka Hydrovac/Pro Arc Welding – Contracted Curb Stop Repairs	1,748.25
6958	Village of EG c/o Lois Manz – Water Security Deposit Refund	74.00
6959	Village of EG c/o A. Pennylegion – Water Security Deposit Refund	74.00
6960	Wild's Electric – Lift Station Generator Repair	916.68
6961	Wolseley Canada – Water Meter Supplies	862.73

Preauthorized Payments

PAD	SaskTel – Office	71.85
PAD	SaskTel Mobility – Cell Phone & Lift Station	98.97
PAD	SaskPower – Shop	53.05
PAD	SaskPower – Lift Station	82.59
PAD	SaskPower – WTP	260.94
PAD	SaskPower – Street Lights	566.26

PAD	SaskEnergy – WTP	132.11
PAD	SaskEnergy – Shop	43.32
CARRIED		

New Horizons for Seniors Program

2021-182 Kevin Tallentire – That we apply through the New Horizons for Seniors Program to purchase tables and chairs for the seniors to use at the seniors’ centre.
CARRIED

Canada Summer Jobs

2021-183 Debbie Hupka-Butz – That we apply for grant assistance for hiring a summer student through the 2022 Canada Summer Jobs funding program for five days per week for the months of June, July and August.
CARRIED

ECTPC

2021-184 Stacey Fiessel – That we renew our membership with the East Central Transportation Planning Committee and pay our 2022 membership fee of \$59.00.
CARRIED

Correspondence

2021-185 Beverly Mohr – That the following list of correspondence has been dealt with and may now be suitably responded to and/or filed with the records of the municipality:

- | | |
|------------------------------------|--|
| - Ministry of Health | Re: Nov 9 th , 22 nd & Dec 7 th Coliforms |
| - SUMA | Re: Municipal Updates, 2022 Membership & Message from the President |
| - Ministry of Government Relations | Re: ICIP Application Intake |
| - SUMAssure | Re: Rate Increase |
| - Service Canada | Re: New Horizons for Seniors Program & Canada Summer Jobs |
| - SAMA | Re: Happy Holidays |
| - Ken Hornung | Re: Back-Up Snow Removal |
| - ECTPC | Re: 2022 Membership |

CARRIED

Foreman, Nathan Hafner met with council at 7:19 p.m. to discuss the following:

- Christmas lights;
- equipment repairs;
- generators;
- back-up snow removal operator;
- custom work;
- water consumption; and
- branch pile burn.

Mr. Hafner left the meeting at 7:38 p.m.

Back-Up Snow Removal Operator

2021-186 Stacey Fiessel – That we approach Nolan Fuller to be the back-up snow removal operator in the event that our foreman, Nathan Hafner, is away on holidays or ill. Further that Mr. Fuller be offered an hourly rate of \$25.00 per hour.
CARRIED

Water Treatment Plant and Lift Station Generators

2021-187 Beverly Mohr – That we transfer \$20,490.00 to surplus in order to accommodate the generator purchases that were supposed to be made in 2021 but will instead be made in 2022.
CARRIED

Board and Committee Reports

2021-188 Kevin Tallentire – That the following board and committee reports be accepted as presented:

- Earl Grey Community Rink Board	Re: Ice Maintenance, Curling & Wing Night
- Earl Grey Community Hall Board	Re: Bingo, Ken Hornung & Maureen Wilde Resignation & Craft Sale

CARRIED

Councillor Stacey Fiessel declared a conflict of interest and left the room at 7:53 p.m.

Karson Becker and Abby Kiel met with council at 7:53 p.m. to discuss the potential purchase of Lot 6, Block 2, Plan BR4379. Mr. Becker and Ms. Kiel left the meeting at 8:03 p.m.

Lot 6, Block 2, Plan BR4379

2021-189 Kevin Tallentire – That we table a decision on the sale of Lot 6, Block 2, Plan BR4379 until further information is obtained regarding the installation of a main water line.

CARRIED

Councillor Stacey Fiessel returned to the room at 8:05 p.m.

2022-2025 Strategic Plan

2021-190 Stacey Fiessel – That we adopt the 2022-2025 Strategic Plan created by AHHA Moments Inc.

CARRIED

By Election

2021-191 Beverly Mohr – That upon receipt of Councillor Lanny Mason’s resignation that we hold a by-election for the vacant councillor position with the nomination day being February 16th, 2022 and the election day, if required, be March 23rd, 2022 and further that no advance poll be held.

CARRIED

Board Appointments

2021-192 Debbie Hupka-Butz – That Kevin Tallentire be appointed to the Earl Grey Community Park Board.

CARRIED

Adding Costs to Taxroll

2021-193 Kevin Tallentire – That we instruct the administrator to add the following costs to the indicated taxroll properties if they remain outstanding on December 31st, 2021:

Property	Amount	Invoice Detail
Lots 26-30, Block 7, Plan E2774	\$78.75	Custom Work – Yard Cleanup
Pt. Lots 1 & 2, Block 8, Plan E2774	\$1,855.00	Custom Work – Water Line Replacement

CARRIED

Audit Responsibilities

2021-194 Stacey Fiessel – That we agree to the Audit Responsibilities outlined by Dudley & Company in their letter dated December 8th, 2021.

CARRIED

Municipal Revenue Sharing

2021-195 Debbie Hupka-Butz – That the council of the Village of Earl Grey confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2020 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2020 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In good standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

that we understand if any requirements are not met, our Municipal Revenue Sharing Grant may be withheld until all requirements are met; and

that we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

Adjourn

2021-196 Stacey Fiessel – That this meeting adjourn. (8:39 p.m.)

CARRIED

Mayor

Administrator