

**THE MINUTES OF A REGULAR MEETING OF COUNCIL  
FOR THE VILLAGE OF EARL GREY, HELD AT THE MUNICIPAL OFFICE  
IN EARL GREY ON THURSDAY, DECEMBER 22, 2022**

**Present:** Mayor Debbie Hupka-Butz, councillors Stacey Fiessel, Beverly Mohr, and administrator Courtney Huber.

**Absent:** Councillors Travis Sutter and Kevin Tallentire

**Call to Order**

A quorum being present, mayor Debbie Hupka-Butz called the meeting to order at 6:27 p.m.

**Minutes**

2022-183 Stacey Fiessel – That the minutes of the regular meeting of council for the Village of Earl Grey held on Wednesday, November 9<sup>th</sup>, 2022 be approved as circulated.

CARRIED

**Financial Report**

2022-184 Beverly Mohr – That the administrator’s statement of cash receipts, payments and balances for the period ending November 30<sup>th</sup>, 2022 be accepted as presented.

CARRIED

**Accounts for Payment**

2022-185 Stacey Fiessel – That the following list of accounts be approved for payment:

7207	Auto Parts	Shop Tool	32.80
7208	Big Rock Trucking Ltd.	Road Gravel – Replaces C# 7166	1,174.80
7209	Bulyea Co-op Agro Center	Fuel, Water Meter Supplies & Hangers	358.32
7210	Canoe Procurement Group	Shop Office Supplies	121.96
7211	Clear Tech Industries Inc.	Chemical, Deposits & WTP Supplies	1,625.00
7212	Earl Grey Mizpah	Cemetery Plot Fees Collected	700.00
7213	J & W Construction Ltd.	100 Yards Sub Base	2,625.00
7214	Justin Sievert	Water Security Deposit Refund	15.99
7215	Loraas Disposal	Garbage & Recycling – November 2022	4,058.92
7216	Mazergroup Ltd.	Filters & DEF Fluid	268.83
7217	MKK Systems	Calibration of Water Testing Equipment	562.77
7218	Petty Cash	Postage	96.10
7219	RM of Longlaketon No. 219	Admin & Office Rent – July to Dec	23,100.82
7220	Saskatchewan Health Authority	Water Testing Lab Fees	207.50
7221	Saskatchewan Housing Corp.	Operating Loss for 2021	109.12
7222	Sherwood Coop - Southey	Fuel & Gas Line AF	173.54
7223	VOID		
7224	Village of Earl Grey c/o J Sievert	Water Security Deposit Refund	250.00
7225	Wolseley Canada Inc.	Sewer Line Repair Parts & Hydrant Repair	2,136.93
7226	Village of Earl Grey c/o D Bucsis	Water Security Deposit Refund	74.00

**Online Bill Payment**

OBP	Canada Revenue Agency	November Remittance	1,292.20
OBP	Collabria MasterCard	Website, WTP, Shop & Repair Parts	859.50
OBP	M.E.P.P.	November Remittance	776.66
OBP	Minister of Finance - Ed Tax	November Education Remittance	1,933.09

**Preauthorized Payments:**

PAD	SaskTel Mobility	Cell Phone and Lift Station	137.39
PAD	SaskPower	Shop	58.79
PAD	SaskPower	Lift Station	132.99
PAD	SaskPower	Street Lights	637.46
PAD	SaskPower	Water Treatment Plant	359.20
PAD	SaskEnergy	Shop	128.90
PAD	SaskEnergy	Water Treatment Plant	66.54
PAD	SaskTel	Office Phone	72.69

**Payroll:**

021	Mitchell Nixon	PP 24-2022 – November 6 - 19, 2022	66.28
022	Corley Ollinger	PP 24-2022 – November 6 - 19, 2022	1,503.90
023	Mitchell Nixon	PP 25-2022 – Nov 20 – Dec 3, 2022	193.90
024	Corley Ollinger	PP 25-2022 – Nov 20 – Dec 3, 2022	1,490.88
025	Mitchell Nixon	PP 26-2022 – December 4 - 17, 2022	131.82
026	Corley Ollinger	PP 26-2022 – December 4 - 17, 2022	1,490.88

CARRIED

**Urban Election Date Change Advocacy**

2022-186 Beverly Mohr – That we send a letter to the Ministry of Government Relations calling upon the provincial government to listen to their Chief Electoral Officer and the voices of Saskatchewan hometowns to change urban elections to September.

CARRIED

**Canada Summer Jobs**

2022-187 Stacey Fiessel – That we apply for grant assistance for hiring a summer student through the 2022 Canada Summer Jobs funding program for five days per week for the months of June, July and August.

CARRIED

**Correspondence**

2022-188 Beverly Mohr – That the following list of correspondence has been dealt with and may now be suitably responded to and/or filed with the records of the municipality:

- Ministry of Health Re: Nov 7<sup>th</sup>, 22<sup>nd</sup> & Dec 6<sup>th</sup> Coliforms
- SUMA Re: Municipal Updates, Sector Meeting, Upcoming Events, Message from the President, Message from the Board, Member Communication
- Earl Grey Curling & Skating Club Re: 2021-2022 Financial Statement
- Service Canada Re: Canada Summer Jobs
- Parkland Regional Library Re: Semi-Annual Meeting
- Southey Minor Hockey Association Re: Donation
- WCB Re: 2023 Premium Rate

CARRIED

**Board and Committee Reports**

2022-189 Beverly Mohr – That the following board and committee reports be accepted as presented:

- Earl Grey Curling & Skating Rink Re: Power Skating Lessons & Curling Bonspiels

CARRIED

**Tax Cancellation**

2022-190 Beverly Mohr – That due to clause 292(1)(q) of *The Municipalities Act*, we cancel \$388.02 in taxes (\$306.78 municipal and \$81.24 school) for municipal owned property, being Lots 26-30, Block 7, Plan E2774.

CARRIED

**Borrowing Bylaw**

2022-191 Stacey Fiessel – That Bylaw 5-2022, being a bylaw to provide for incurring a debt in the sum of ninety thousand and 00/100 dollars (\$90,000.00) for the purpose of financing the cost of purchasing a tractor, be introduced and read a first time.

CARRIED

2022-192 Debbie Hupka-Butz – That Bylaw 5-2022 be read a second time.

CARRIED

2022-193 Beverly Mohr – That Bylaw 5-2022 be given three consecutive readings at this meeting.

CARRIED UNANIMOUSLY

2022-194 Stacey Fiessel – That Bylaw 5-2022, being a bylaw to provide for incurring a debt in the sum of ninety thousand and 00/100 dollars (\$90,000.00) for the purpose of financing the cost of purchasing a tractor, be read a third time and signed, sealed and adopted by the mayor and the administrator.

CARRIED

**RM Sewer Service Line**

2022-195 Stacey Fiessel – That we reimburse the RM of Longlaketon No. 219 \$4,240.48 for costs incurred to replace their sewer service line from the building to the main line on Bates Street.

CARRIED

**Adding Costs to Taxroll**

2022-196 Beverly Mohr – That we instruct the administrator to add the following costs to the indicated taxroll properties if they remain outstanding on December 31<sup>st</sup>, 2022:

Property	Amount	Invoice Detail
Lot 11, Block 2, Plan FX3222	\$220.00	Custom Work
Lot A, Block F, Plan 80R44156	\$339.78	Custom Work

CARRIED

**Miscellaneous Appointments**

2022-197 Stacey Fiessel – That the following appointments be approved for the period of January 1<sup>st</sup> to December 31<sup>st</sup>, 2022:

Volunteer Fire Fighter Riley Schmidt  
CARRIED

**Audit Responsibilities**

2022-198 Beverly Mohr – That we agree to the Audit Responsibilities outlined by Dudley & Company in their letter dated October 25<sup>th</sup>, 2022.

CARRIED

**Municipal Revenue Sharing**

2022-199 Stacey Fiessel – That the council of the Village of Earl Grey confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2021 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2021 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In good standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

that we understand if any requirements are not met, our Municipal Revenue Sharing Grant may be withheld until all requirements are met; and

that we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

Foreman, Corley Ollinger met with council at 7:24 p.m. to discuss the following:

- Christmas lights;
- fire hydrant maintenance;
- generators;
- water treatment plant upgrades;
- shop maintenance; and
- equipment servicing.

Mr. Ollinger left the meeting at 8:00 p.m.

**Public Hearing – Amendment to Zoning Bylaw**

2022-200 Debbie Hupka-Butz – That the regular meeting of council be temporarily adjourned at 8:02 p.m. to hold a public hearing to hear and review comments on the proposed amendment to Zoning Bylaw No. 5-2018.

CARRIED

There were no persons in attendance and no written communication received for the public hearing.

2022-201 Stacey Fiessel - That the public meeting be adjourned to reconvene our regular council meeting (8:04 p.m.)

CARRIED

**Zoning Amendment Bylaw**

2022-202 Beverly Mohr – That Bylaw 4-2022 be read a second time.

CARRIED

2022-203 Stacey Fiessel – That Bylaw 4-2022, being a bylaw to amend Zoning Bylaw No. 5-2018, be read a third time and signed, sealed and adopted by the mayor and the administrator.

CARRIED

**Kevol Lot Subdivision**

2022-204 Debbie Hupka-Butz – That we approve the lot subdivision submitted by Ken & Connie Kevol to subdivide a portion of Block A, Plan 82R25650 and Block D, Plan E2774.

CARRIED

**Adjourn**

2022-205 Beverly Mohr – That this meeting adjourn. (8:06 p.m.)

CARRIED

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Mayor

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Administrator