

**THE MINUTES OF A REGULAR MEETING OF COUNCIL
FOR THE VILLAGE OF EARL GREY, HELD AT THE MUNICIPAL OFFICE
IN EARL GREY ON WEDNESDAY, JANUARY 12, 2022**

Present: Mayor Debbie Hupka-Butz, councillors Stacey Fiessel, Beverly Mohr, Kevin Tallentire and administrator Courtney Huber.

Call to Order

A quorum being present, mayor Debbie Hupka-Butz called the meeting to order at 6:25 p.m.

Minutes

2022-01 Beverly Mohr – That the minutes of the regular meeting of council for the Village of Earl Grey held on Monday, December 20th, 2021 be approved as circulated.

CARRIED

Financial Report

2022-02 Kevin Tallentire – That the administrator’s statement of cash receipts, payments and balances for the period ending December 31st, 2021 be accepted as presented.

CARRIED

Accounts for Payment

2022-03 Stacey Fiessel – That the following list of accounts be approved for payment:

6962	Nathan Hafner – December Pay Less Deductions	1,770.99
6963	Owen Krupp – December Pay Less Deductions	947.49
6964	MEPP – December Remittance	844.44
6965	Receiver General – December Remittance	1,429.66
6966	Ministry of Finance – Education Tax – December Remittance	6,384.23
6967	Collabria – Website, Repair Parts, Shop Supplies & Waterline Parts	904.03
6968	Aon Reed Stenhouse Inc. – Insurance Premium	705.00
6969	Beverly Mohr – Jul to Dec Council Indemnity	1,000.00
6970	Bulyea Co-op Agro Center – Snow Blower Repair Parts	75.89
6971	Deb Hupka-Butz – Jul to Dec Mayor Indemnity	1,209.00
6972	Earl Grey Curling & Skating Rink – Rink Affordability Grant and Meeting Rent	5,150.00
6973	Kevin Tallentire – Jul to Dec Council Indemnity	900.00
6974	Lanny Mason – Jul to Dec Council Indemnity	500.00
6975	Nolan Fuller – Custom Snow Removal	131.25
6976	RM of Longlaketon – Admin Agreement and Taxes Receipt in Error	24,826.25
6977	Saskatchewan Health Authority – Water Test Lab Charge	23.00
6978	Sherwood Coop – Southey – Fuel for Village Truck	53.03
6979	Stacey Fiessel – Jul to Dec Council Indemnity	980.00
6980	Ministry of Finance – Education Tax – December Remittance	2.95
6981	Canada Post – Postage for 2022	1,159.20
6982	Carlton Trail Regional College – Certification Exams	300.00
6983	Clear Tech Industries Inc. – Chemical for Water	858.10
6984	E.G. Longlaketon Fire Protection – 2022 Fire Hall Grant	7,163.99
6985	Earl Grey Community Hall – 2021 & 2022 Library Rent	1,000.00
6986	East Central Trans Planning Committee – 2022 Membership	59.00
6987	Information Services Corp – Application for Transfer Titles	46.80
6988	Loraas Disposal – Garbage and Recycling	3,504.65
6989	VOID	
6990	MuniSoft – Equipment Software Maintenance & License	3,280.33
6991	Municipal Utilities – Labour and Repair Fire Hydrants	2,852.74
6992	The Provincial Mediation Board – Request for Applicant Consent	40.00
6993	RM of Longlaketon No. 219 – 2021 Fuel Purchased	2,188.77
6994	Saskatchewan Health Authority – Water Test Lab Charges	23.00
6995	S.U.M.A. – 2022 Membership	752.52
6996	Aon Canada Inc. – 2022 Insurance Premium	28,240.00
6997	UMAAS – 2022 Membership	220.00
6998	Minister of Finance – Fire Dispatch Services	387.45
Preauthorized Payments:		
PAD	SaskTel Mobility – Cell Phone & Lift Station	98.97
PAD	SaskPower – Street Lights	578.39
PAD	SaskPower – WTP	280.31
PAD	SaskPower – Lift Station	127.27
PAD	SaskPower – Shop	56.98
PAD	SaskEnergy – WTP	196.54
PAD	SaskEnergy – Shop	45.07
PAD	SaskTel – Office	71.70

CARRIED

SUMA

2022-04 Beverly Mohr – That we renew our membership with SUMA and pay our 2022 membership fee of \$716.69 plus GST.

CARRIED

UMAAS

2022-05 Stacey Fiessel – That we renew our membership with UMAAS and pay our 2022 membership fee of \$209.52 plus GST.

CARRIED

Correspondence

2022-06 Kevin Tallentire – That the following list of correspondence has been dealt with and may now be suitably responded to and/or filed with the records of the municipality:

- | | |
|----------------------|--|
| - Ministry of Health | Re: Dec 20 th & Jan 4 th Coliforms |
| - SUMA | Re: Municipal Updates, 2022 Membership & Governance Webinars |
| - UMAAS | Re: 2022 Membership |

CARRIED

Board and Committee Reports

2022-07 Beverly Mohr – That the following board and committee reports be accepted as presented:

- | | |
|---------------------------------------|---|
| - Strasbourg & District Health Centre | Re: Renovation Update & Board Indemnity |
|---------------------------------------|---|

CARRIED

Water Treatment Plant and Lift Station Generators

2022-08 Stacey Fiessel – That we ratify the transfer of \$9,280.00 to surplus in order to accommodate the generator installation expenses that were supposed to be made in 2021 but will instead be made in 2022.

CARRIED

Foreman, Nathan Hafner met with council at 7:11 p.m. to discuss the following:

- snow removal;
- WTP and lift station back-up generators; and
- removal of Christmas lights.

Mr. Hafner left the meeting at 7:28 p.m.

Advance Poll

2022-09 Stacey Fiessel – That, in the event an election is called, the Village of Earl Grey set an advance poll date for the 2022 by-election on Thursday, March 17th, 2022 between the hours of 3:00 p.m. and 8:00 p.m. at the Earl Grey Community Hall.

CARRIED

Investing in Canada Infrastructure Program

2022-10 Kevin Tallentire – That we apply for the following through the Investing in Canada Infrastructure Program to increase the quality of our drinking water:

- extend filtered water pipe through to the far end of the outside reservoir;
- replace the pipe between the reservoirs used as a water balance line;
- extend the new balance line to establish a pump suction;
- replace the distribution line from the pump room all the way out to the tee in the street with stainless steel and PVC materials and three water main valves;
- upgrade the steel portions of the well supply line(s);
- upgrade the reservoir ladders to stainless steel materials;
- seal all existing penetrations through the pump room floor into the reservoir;
- seal unnecessary holes in both concrete reservoirs;
- clean and disinfect both reservoirs following the work;
- install water access valve for Fire Department hook-up;
- supply and installation of a membrane filtration treatment skid; and
- construction of a new building to house the water treatment equipment.

CARRIED

Closed Session

2022-11 Stacey Fiessel – That we move into a closed session to discuss employee performance reviews. The closed session began at 7:54 p.m.

CARRIED

Courtney Huber left the room at 7:54 p.m.

Present were Debbie Hupka-Butz, Stacey Fiessel, Beverly Mohr and Kevin Tallentire. Legislative authority under clause 17 (1)(g) of the *Local Authority Freedom of Information and Protection of Privacy Act*.

Courtney Huber returned at 8:16 p.m.

Open Session

2022-12 Kevin Tallentire – That the closed session concludes at 8:16 p.m. and we move back into open session.

CARRIED

2022 Employee Wages

2022-13 Kevin Tallentire – That for 2022 Nathan Hafner’s wage be set at \$24.86 per hour and his hourly wage include SUMA extended health and dental benefits. Further that Owen Krupp’s wage be set at \$25.88 per hour. Even further that Nathan Hafner’s wage be increased by \$1.00 per hour once he obtains his Water Certificate and another \$1.00 per hour once he obtains his Wastewater Certificate.

CARRIED

2022 Interim Budget

2022-14 Beverly Mohr – That the 2022 interim budget with a deficit balance of \$224,520, before the tax levy is applied, be adopted, as attached to and forming a part of these minutes, and be signed by the mayor and the administrator.

CARRIED

Back-Up Generators

2022-15 Kevin Tallentire – That we accept the quote from Maxim Energy Corporation for the supply and installation of air-cooled back-up generators for the water treatment plant and lift station with a total price of \$37,479.18 plus GST.

CARRIED

2022 Council Indemnity and Travel

2022-16 Stacey Fiessel – That council indemnity for 2022 be set at \$100.00 per council meeting attended and all-day committee meetings; \$40.00 for evening board and committee meetings and that mileage be set at \$0.50 per kilometer. Council supervision will be set at \$20.00 per hour. Council indemnity, meals, mileage and lodging will be paid to delegates that attend the annual SUMA convention.

CARRIED

2022 Custom Work Rates

2022-17 Beverly Mohr – That the following rates be charged for the year 2022:

- Cemetery Plots \$200.00/plot
- Cremation Plots \$50.00/plot
- Assessment Appeal Fees \$40.00/assessment appealed
- Custom Rental of Equipment and Operator \$75.00/hour
 - * \$37.50 minimum charge on all custom work
- Bucket of Gravel/Top Soil \$20.00/bucket
- Maintenance Man Labour \$35.00/hour
 - * 1 hour minimum charge on all maintenance man labour with no prorating of the hours.
- Sewer Snake Rental \$20.00/day
 - * rental rate to non-residents only

CARRIED

2022 Community Grants

2022-18 Kevin Tallentire – That in lieu of the Earl Grey Curling & Skating Club and the Earl Grey Community Hall receiving a charitable donation from the Village of Earl Grey, that the village will not charge for water and sewer in 2022 and further that the village give a \$200.00 grant to the library.

CARRIED

Election Officials & Polling Place

2022-19 Stacey Fiessel – That Courtney Huber be appointed as returning officer for municipal elections in 2022, and remuneration for election officials be set at \$20.00 per hour and further that the Earl Grey Community Hall be designated as the official polling place for the village.

CARRIED

LAFOIP Coordinator

2022-20 Debbie Hupka-Butz – That Courtney Huber be appointed as the LAFOIP coordinator for purposes under the Local Authority Freedom of Information & Protection Privacy Act for the year 2022.

CARRIED

Miscellaneous Appointments

2022-21 Kevin Tallentire – That the following appointments be approved for the period of January 1st to December 31st, 2022:

Assessor	Courtney Huber
Board of Revision	Blair Herman, Loretta Young & Stephen Brewster
Board of Revision Secretary	Maureen Herman-Wilde
Development Appeals Board	Harley Herman 12/31/2022
	Kelly Butz 12/31/2023
	Marilyn Gibson 12/31/2024
Development Appeals Board Secretary	Loretta Young
Building Officials	Professional Building Inspections
Development Officer	Courtney Huber
Volunteer First Responders	Stephen Brewster, Stacey Fiessel, Shirley Mohr, Sheryl Scherle, Melina Tallentire & Rebecca Barnett
Fire Chief	Shayne Krochak
Volunteer Fire Fighters	Brad Bougher, Avery Baker, Dylan Fiessel, Katlin Fischer, Nolan Fuller, Kyle Gartner, Brendan Gebhart, Nathan Hafner, Ken Hornung, Matthew McDougall, Aron Mohr, Mitchell Nixon and David Schmidt

CARRIED

Administration Bond

2022-22 Stacey Fiessel – That the administration bond be accepted as presented, with \$100,000 coverage through SARM Fidelity Bond Self-Insurance with a premium of \$225.00 plus PST paid by the R.M. of Longlaketon No. 219.

CARRIED

Council Assessable Earnings

2022-23 Beverly Mohr – That the assessable earnings for members of council of the Village of Earl Grey under the Saskatchewan Workers Compensation Board be set at minimum industry standards for 2022.

CARRIED

Adjourn

2022-24 Beverly Mohr – That this meeting adjourn. (9:04 p.m.)

CARRIED

Mayor

Administrator