

**THE MINUTES OF A REGULAR MEETING OF COUNCIL
FOR THE VILLAGE OF EARL GREY, HELD AT THE MUNICIPAL OFFICE
IN EARL GREY ON WEDNESDAY, JUNE 8, 2022**

Present: Mayor Debbie Hupka-Butz, councillors Stacey Fiessel, Beverly Mohr, Travis Sutter, Kevin Tallentire and administrator Courtney Huber.

Call to Order

A quorum being present, mayor Debbie Hupka-Butz called the meeting to order at 6:23 p.m.

Minutes

2022-89 Travis Sutter – That the minutes of the regular meeting of council for the Village of Earl Grey held on Wednesday, May 18th, 2022 be approved as circulated.

CARRIED

Financial Report

2022-90 Beverly Mohr – That the administrator’s statement of cash receipts, payments and balances for the period ending May 31st, 2022 be accepted as presented.

CARRIED

Accounts for Payment

2022-91 Stacey Fiessel – That the following list of accounts be approved for payment:

7079	Owen Krupp	May 1 – 21, 2022 Pay Less Deductions	761.16
7080	Corley Ollinger	May 1 – 21, 2022 Pay Less Deductions	721.92
7081	Collabria MasterCard	Website & Truck Wash	42.65
7082	MEPP	May Remittance	713.28
7083	Ministry of Finance–Education Tax	May Remittance	516.49
7084	Revenue General	May Remittance	888.69
7085	Big Rock Trucking Ltd.	Sand	548.48
7086	Bulyea Co-op Agro Center	Trailer Tires, Shop & WTP Supplies	855.91
7087	Capital Fire Protection Ltd.	Fire Extinguisher Maintenance – Rink/Hall	249.75
7088	Dudley & Company LLP	2021 Village Audit	8,214.00
7089	Earl Grey Mizpah	Cemetery Donation – Paid to Village	1,000.00
7090	Information Services Corp	Lot Consolidation – Kasick	385.00
7091	Loraas Disposal	Garbage and Recycling – May 2022	3,987.32
7092	Petty Cash	Postage – Water Tests	50.05
7093	RM of Longlaketon No. 219	2022 Dust Control – Grid 641 & Cemetery	3,410.40
7094	Saskatchewan Health Authority	Water Testing Lab Fees	23.00
7095	South Country Equipment	Repair Parts	404.48
7096	Technical Safety Authority	Annual License to Operate – Rink	65.00
7097	Trista Hiscutt	Payment Sent in Error	115.00
7098	Xylem Canada LP	Sewer Pump Rental	1,776.00
7099	Owen Krupp	PP 12-2022 – May 22 – June 4	380.80
7100	Corley Ollinger	PP 12-2022 – May 22 – June 4	1,424.40

Preauthorized Payments:

PAD	SaskTel Mobility	Cell Phone and Lift Station	99.47
PAD	SaskPower	Shop	94.98
PAD	SaskPower	Lift Station	123.70
PAD	SaskPower	Water Treatment Plant	312.17
PAD	SaskPower	Street Lights	621.78
PAD	SaskEnergy	Water Treatment Plant	198.95
PAD	SaskEnergy	Shop	160.99
PAD	SaskTel	Office Phone	72.27

CARRIED

Correspondence

2022-92 Kevin Tallentire – That the following list of correspondence has been dealt with and may now be suitably responded to and/or filed with the records of the municipality:

- Ministry of Health Re: May 14th Coliform
- SUMA Re: Municipal Update & Webinars
- SAMA Re: Annual Report
- Saskatchewan Parks & Recreation Re: Recreation & Parks Month
- Government of Canada Re: Age Well at Home

CARRIED

Board and Committee Reports

2022-93 Stacey Fiessel – That the following board and committee reports be accepted as presented:

- Earl Grey Park Board Re: Rockets Game & Men’s B Provincials

- Earl Grey Mizpah
 - Earl Grey Community Hall
 - Dialogue with Deb
 - Bylaw Enforcement
- CARRIED

- Re: Decoration Day Service & Headstone Cleaning
- Re: New Senior's Centre Furnace
- Re: Long-Time Residents
- Re: June 1st Inspections

Foreman, Corley Ollinger met with council at 7:16 p.m. to discuss the following:

- spraying;
- street repairs;
- topsoil;
- back alley & street maintenance;
- WTP repairs; and
- lift station pump repair.

Mr. Ollinger left the meeting at 7:51 p.m.

Brody Bell Contract

2022-94 Kevin Tallentire – That we ratify contracting Brody Bell from the RM of Longlaketon No. 219 commencing on May 24th until June 30th for after school hours.

CARRIED

Minimum & Base Tax Bylaw

2022-95 Stacey Fiessel – That Bylaw 2-2022, being a bylaw to provide for a minimum and base tax be introduced and read a first time.

CARRIED

2022-96 Beverly Mohr – That Bylaw 2-2022 be given second reading.

CARRIED

2022-97 Travis Sutter – That Bylaw 2-2022 be given three consecutive readings at this meeting.

CARRIED UNANIMOUSLY

2022-98 Kevin Tallentire – That Bylaw 2-2022, being a bylaw to provide for a minimum and base tax, be read a third time and signed, sealed and adopted by the mayor and the administrator.

CARRIED

2022 Operating Budget and 2022 Municipal Mill Rate

2022-99 Debbie Hupka-Butz – That the 2022 operating budget with a mill rate of 2.0 mills and a surplus of \$8,710.00 be adopted, as attached to and forming a part of these minutes and be signed by the mayor and the administrator.

CARRIED

Tax Cancellation

2022-100 Beverly Mohr – That due to clause 292(1)(q) of *The Municipalities Act*, we cancel \$2,810.32 in taxes (\$1,972.58 municipal and \$837.74 school) for the Earl Grey Longlaketon Fire Protection Board on Lots 1, 2 & 3, Block 9, Plan 75R33246.

CARRIED

Tax Levy Adjustment

2022-101 Stacey Fiessel – That due to the base tax being applied to each unit of the Earl Grey Housing Authority as opposed to each building, we adjust the following municipal taxes:

- Roll No. 234, Lot 19, Block 9, Plan 77R31053, \$1,200.00;
- Roll No. 236, Lot 20, Block 9, Plan 77R31053, \$1,200.00; and
- Roll No. 238, Lot 20, Block 9, Plan 77R31053, \$1,200.00.

CARRIED

Tax Levy Adjustment

2022-102 Kevin Tallentire – That due to lot consolidations taking place, we adjust the following municipal taxes:

- Roll No. 108, Lot 4, Block 6, Plan E2774, \$1,200.00; and
- Roll No. 246, Lot B, Block F, Plan 80R44156, \$1,200.00.

CARRIED

Electronic Payroll

2022-103 Travis Sutter – That we conduct payroll through automatic transfers through the CAFT system with the administrator Courtney Huber and the administrative assistants Teresa Sutter and Maureen Herman-Wilde having access to the system. Further that we ratify that our payroll be paid out bi-weekly with the first pay day being May 27th, 2022.

CARRIED

Electronic Payments

2022-104 Stacey Fiessel – That we authorize the Administrator Courtney Huber and Administrative Assistants Teresa Sutter and Maureen Herman-Wilde to make payments through the municipality’s online banking. The council understands that two signatures are normally required on cheques to make payments, however, this would no longer be required for online payments. The municipality takes all responsibility for payments that are made through online member direct. The Earl Grey Credit Union will setup the following payees for the municipality:

- Mastercard;
- Ministry of Finance – Education Tax;
- Municipal Employees Pension Plan; and
- Receiver General.

Further that the payment vouchers for the above-mentioned payees be sent to the Mayor or Deputy Mayor by electronic mail for approval prior to payment being submitted.

CARRIED

Community Event License

2022-105 Kevin Tallentire – That we ratify the issuance of a Community Event License for the following events held at the Earl Grey Community Ball Park:

- Double header hosted by the Earl Grey Rockets on Sunday June 5th from 11:00 a.m. to 11:00 p.m.
- Tournament hosted by the Earl Grey Fillies on Saturday, June 18th from 11:00 a.m. to 11:00 p.m.
- Sports Day hosted by the Earl Grey Community Park on Friday, July 1st from 11:00 a.m. to 11:00 p.m.
- Senior B Men’s Provincials hosted by the Earl Grey Community Park on July 15th to July 17th, inclusive, from 11:00 a.m. to 11:00 p.m. each day.

CARRIED

List of Land in Arrears

2022-106 Stacey Fiessel – That a letter be sent to those taxpayers, whose arrears amount to more than one half of one year’s levy and no liens exist, advising them that unless their arrears are paid before July 15th, 2022 their land will be advertised in the village’s tax enforcement list.

CARRIED

Kennel License

2022-107 Kevin Tallentire – That we do not grant a kennel license to the potential purchasers of 216 Pollard Street.

CARRIED

Asset Management Plan Reporting

2022-108 Debbie Hupka-Butz – That we accept the administrator’s update regarding our asset management plan progress which consists of an asset management policy and asset management inventory gap analysis.

CARRIED

Adjourn

2022-109 Stacey Fiessel – That this meeting adjourn. (8:52 p.m.)

CARRIED

Mayor

Administrator